

**Academic Deans' Council**  
**December 03, 2015**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Jones, S. Keith, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin,  
D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from November 19, 2015
  - Minutes were approved.
  - Responsible Party: B. Stewart

**Announcements:**

2. Topic: Announcements
  - D. Topliff informed members of the Christmas Party at the president's office.

**Old Business:**

3. Topic: Core Curriculum (Don Topliff)
  - D. Topliff spoke about the ASU Core and how outcomes can be taught in a variety of courses, not just associated disciplines (i.e. COMM 2301). Assessment is required on core courses. High schools that teach dual credit core courses (not taught on the main campus) can do the assessment for the core course.
  - Dual Credit courses that are not core, do not receive formula funding.
  - The Core Curriculum Committee will meet soon to discuss five possible core additions. Other items may be submitted for consideration at a future committee meeting.
4. Topic: Chairs (Don Topliff)
  - D. Topliff said that there is a large donation made to the engineering department. An announcement is coming forth.
  - D. Topliff led the discussion regarding the C.J. "Red" Davidson Professorship and how it is funded. He is meeting with Jamie Aiken to discuss this and other professorships/chairs that are not funded by endowments, but by the university.
5. Topic: Graduation (Don Topliff)
  - Graduation will be next Saturday at 10 a.m. and 2 p.m.
  - The idea to move faculty to the front at graduation failed in the faculty senate.
6. Topic: Budget (Don Topliff)
  - There is a proposal for a 2.2% increase in tuition and fees for the upcoming year. This is in line with the TTU proposed increase. This includes a small increase to IE fees and no increase for REC fees since there is a large fund balance. The proposal will go to the Board of Regents in December.
  - Once TTU develops their process for differential tuition, ASU will determine the best way to proceed.
  - Angie Wright makes budget projections in January.
  - Fall admissions is up 26%.
7. Topic: OP 52.28 (Don Topliff)
  - Dr. Topliff discussed the comments received on OP 52.28 regarding offices being required to be open during the lunch hour. Most offices have multiple staff or student workers. Sometimes it is not feasible to have an office open when there is only one staff person that cannot work over 40 hours per week. Deans are to encourage the faculty to read the policies posted for review.

8. Topic: Suspension/Probation Policy (Don Topliff)
  - The OP was posted for review. The proposed changes will be on hold for now. The policy will be revisited after the first of the year, since the proposed changes could not be put into effect prior to spring.
  - J. Wegner spoke with C. Braden about collected data. Students cluster around whatever number is defined for suspension. Advisors also work to help students get over whatever number is defined for suspension for them to be successful.
  - Revised suspension policy may be in place for fall 2016.
9. Topic: Campus Carry (Don Topliff)
  - D. Topliff stated that the draft version of the Rules and Regulations for Implementation of SB 11 has been approved by the president. It will go to the Board of Regents in February and to System Legal for approval. The draft is not to be shared.
  - A new paragraph is added (#1 in additional areas that are off limits). Any lab or storage area with a (NFPA) label that lists particular chemicals as a 3 or higher in specific categories. The new Risk Manager will make sure we meet compliance on labeling storage of chemicals.
10. Topic: Degree Works (Don Topliff)
  - D. Topliff informed members that the PO has been issued for Degree Works. There is no hard roll out date.

### **New Business:**

11. Topic: Campus Carry – Step 2 (Don Topliff)
  - D. Topliff discussed work that needs to be done after the Campus Carry policy is approved.
  - HR will develop training for all. Forums to inform faculty, staff, students, and new student orientations of the changes.
  - Event Staff needs to update paperwork showing what is off-limits.
  - Process to request an event be off-limits.
  - The ASU campus carry video is in the process of being made starring Chief Adams.

### **Roundtable**

John Miazga

- TEA audit is finished.
- Request from advisors to consider lengthening Advisor-Rama.

John Wegner

- NSO dates are set. The 4/29/2016 will not take place. The 7/8/2016 date may have to be changed. May 20, 2016 date will be for TSI exempt students.
- Early semester workshop for transfer students.
- Rambunctious Weekend will include workshops by the Freshman College.

Paul Swets

- Dr. Topliff stated that the TSI needs to be offered prior to the NSOs and suggested using the math lab for additional testing. Dr. Swets said there is not appropriate security for TSI testing in the math lab at this time.

Sharynn Tomlin

- The MBA program is up 40%.
- Dr. Lee has 40 new students coming in the spring.
- There are 10 new ELLI students.

### **Adjournment**