

**Academic Deans' Council**  
**January 21, 2016**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Jones, S. Keith, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin,  
D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from January 14, 2016  
Minutes were approved as is.  
Responsible Party: C. Parks

**Announcements:**

- Spring Assembly – 4:30 p.m. this afternoon.
- Project: Health and Human Science Building ground breaking is scheduled for mid-summer with an 18 month proposed completion.
- Project: Engineering labs will probably start mid-summer and go quicker. Space in the Vincent building is currently available for use.
- Project: Press box at the football field will be located on the west side where the electronics are and will have an elevator. It will be three story with five suites. The suites are sold. This project is being paid for by donors.

**Old Business:**

2. Topic: Small Classes (Don Topliff)
  - Dr. Swets has some in Arts and Sciences.
3. Topic: Syllabi and Vitae (Don Topliff)
  - There are 15 Vitae not posted and 150 syllabi not posted.
  - In the fall every class will be in Blackboard.
4. Topic: Summer/Fall Schedule Build (Don Topliff)
  - Schedule build will begin February 8<sup>th</sup>. Advising dates will be distributed soon.
  - Summer compensation for faculty is still being reviewed.
5. Topic: Core Curriculum (Don Topliff)
  - The Core Curriculum Committee (CCC) will meet Friday, January 29<sup>th</sup>. After review and approval by the CCC, courses will be submitted to the THECB for approval.
  - Dr. Swets discussed new information from the THECB regarding the acceptance of transfer core courses and how these courses should count for ASU core courses. Some transfer core courses do not always satisfy degree requirements even though they are core courses. Dr. Swets will provide the link to the THECB documentation.

6. Topic: Suspension/Probation Policy (Don Topliff)
  - D. Topliff asked how the review of the policy was progressing.
  - J. Wegner stated that he hadn't heard from anyone yet. He will get information to discuss for the next meeting. J. Wegner provided information that was compiled in a Cognos report on the last five years of probation/suspension statistics. Retention is up, with second year retention showing some of the highest increases.
7. Topic: Degree Works (Don Topliff)
  - Academic Affairs is in the process of hiring a new person to fill the position of the Assistant Degree Audit and Curriculum Coordinator. The position will be posted today.
  - Ellucian consultants were interviewed.

### **Roundtable**

John Miazga

- Annual Superintendent Day is scheduled for February 17<sup>th</sup>. The Dean's Council will be invited to the luncheon.

Sharynn Tomlin

- The MBA program has a 76% increase from fall to spring.
- Concern over plagiarism in graduate courses. Considering an orientation or module for students to go through on plagiarism.

John Wegner

- GS 1181 has 1275 seats that may increase to 1400. An on-line version of this course was considered, but only 4 students are solely on-line taking GS 1181 now. This course may be offered during the second summer term.

Don Topliff

- ASU swapped some land with the city. The water tank that is on this land will be coming down over spring break. Once the water tank is down, the area will allow for additional parking.
- No Deans and Department Chairs meeting today.

### **Adjournment**