

Deans and Department Heads Meeting

February 17, 2011

Junell Center VIP Room

Minutes

Present: N. Allen, T. Bankston, T. Blose, G. Blount, M. Buck, K. Cody, B. Davidson, R. Ehlers, G. Engdahl, S. Eoff, M. Fortin, C. Gaulden, K. Heineman, L. Lucksinger, K. McCoy, J. Miazga, E. Olson, T. Roden, D. Scott, S. Snowden, P. Swets, S. Tomlin, R. Wilke, A. Wallace, S. Wilkinson

Minutes

1. Topic: Minutes

The minutes were approved with one change. The grand opening of the Library Commons was February 3, not February 2.

Responsible Party: K. Wolff

Old Business

2. Topic: Program Prioritization Update

The initial schedule calls for the deans to submit reports to the Provost by April 1. T. Blose asks that information be turned in earlier if possible. No decisions will be made until all data is available and vetted.

Responsible Party: N/A, Informational

3. Topic: Shared Governance

The draft of the shared governance document is available for review. T. Blose encourages input from members of the faculty before the deadline for comment on March 2. One challenge the plan faces is how to address committee assignments for department heads.

Responsible Party: T. Blose

4. Topic: Room Utilization

An important goal is to make full use of facilities. T. Blose requested members to review recommendations by Greg Pecina concerning any changes.

Responsible Party: Deans and Department Heads

5. Topic: Budget Update

Academic Affairs will be diligent and collaborative in addressing budget issues. The Academic Program Prioritization reports will help with budget planning. Faculty members need to be aware of the severity of the budget situation.

Responsible Party: N/A, Informational

New Business

6. Dual Credit Summer Program

P. Swets reported that Springboard ASU is the new summer immersion program for rising juniors and seniors. Courses will be offered in two tracks: 1) mathematics and science and 2) liberal arts (political science and literature). A reduction in tuition is available for participants who enroll at ASU following graduation.

Responsible Party: N/A, Informational

7. SACS

T. Blose requested that department heads encourage their respective faculty to participate in the SACS accreditation, QEP process, and Student Learning Outcomes assessment. All these are priority initiatives.

Responsible Party: N/A, Informational.

8. Scholarships

S. Tomlin requested that the policy on scholarship availability for spring enrollment be reviewed. T. Bankston asked for clarification on who has responsibility of departmental scholarships because of confusion about whether the responsibility falls to the department or financial aid. According to K. McCoy, the universal application for all scholarships will be eliminated.

Responsible Party: T. Blose

Round Table

Paul Swets

- The District XI Regional Science Fair is scheduled for February 22. Over 300 elementary through high school students will participate. Judges are needed if anyone is interested.
- Business mathematics sequence is changing to Finite Mathematics I and Business Calculus for the fall schedule.

Maurice Fortin

- Members are urged to submit book orders.

Karen Cody

- Everyone is invited to attend the Coffee and Conversation sessions.

Shirley Eoff

- Four ASU student presentations were accepted by the Great Plains Honors Council.
- The Community Involvement Initiative has been recognized at the national level as a model program.

Nancy Allen

- Art Spiegelman, author of *Maus I* and *Maus II* is the keynote speaker at the 15th Annual Writers Conference.

Kenneth Heineman

- March 2 is the 175th anniversary of the birth of the Texas Republic. The Department of History, West Texas Collection, and Multicultural Center will be celebrating the day with cake and presentations.

Ed Olson

- Department heads/advisors should have transfer students with credit for one Government or Political Science core courses seek advice from the Department of Political Science before registering for the second course.

Russell Wilke

- Nominations for the President's Faculty Excellence Awards are due by March 11.

Adjournment