

Deans and Department Heads Meeting

November 11, 2010

UC 101-102

Minutes

Present: M. Allan, N. Allen, T. Badgett, T. Blose, G. Blount, M. Buck, K. Cody, B. Davidson, G. Engdahl, S. Eoff, C. Gaulden, K. Heineman, B. May, L. Mayrand, K. McCoy, J. Miazga, L. Musgrove, E. Olson, T. Roden, D. Scott, S. Snowden, J. Summerlin, P. Swets, S. Tomlin, S. Wahl, R. Wilke, S. Wilkinson

Minutes

1. Topic: Minutes

The minutes were approved without changes.

Responsible Party: N. Allen

Old Business

2. Topic: IE Goals (Tony Blose)

Sarah Logan requests IE reports, goals for 2010-2011, be entered as soon as possible.

Responsible Party: Department Heads

3. Topic: Program Prioritization (Tony Blose)

The deans have received data from S. Logan, and department heads should also have received data for program prioritization reports. Data from academic affairs will be available by Friday, November 12. The data from the budget office will be available soon. S. Logan has noted that some of the data is not “turnkey” ready and, therefore, may need to be modified to fit the forms.

Responsible Party: N/A, Informational

4. Topic: Budget (Tony Blose)

Currently, the outcome of the state budget situation is unknown; however, everyone is encouraged to be prepared for any issues that may arise. Transparency of any situation is key to community and university relations regarding the budget. A team of faculty, staff, and administration is being formed to look at any issues concerning the budget.

Responsible Party: N/A, Informational

5. Topic: Student Learning Outcomes Assessment (Tony Blose)

T. Blose expressed his appreciation to everyone for their assistance in providing information to K. McCoy and his committee. The student learning outcome assessment is beneficial to the entire university. It is imperative for the advancement of future academic programs that the assessments be completed successfully.

Responsible Party: N/A, Informational

6. Topic: QEP (Tony Blose)

For the QEP to be successful, an idea directly related to student learning outcomes has to be identified. The topic must be faculty driven and should be pursued for the betterment

of the campus. Ideas are welcomed and encouraged. The QEP project is the responsibility of the academic departments on campus.

Responsible Party: N/A, Informational

New Business

7. Campus Visits (Tony Blose)

Visits to various departments are going well. T. Blose thanked everyone for welcoming him and noted he is available to meet with any faculty members or attend any meetings. It is important that members of the ASU community know that academic affairs is available wants to be involved.

Responsible Party: T. Blose

8. Second Year Tenure-Track Evaluations (Tony Blose)

T. Blose noted he is currently reviewing second year tenure-track annual evaluations and is pleased with the results.

Responsible Party: T. Blose

Round Table

Russell Wilke

- The Faculty Senate is discussing possible revisions to the annual faculty evaluation procedure.
- The Faculty Senate is collaborating with the CITR to reduce the number of IDEA evaluations done each semester.
- Senators are also discussing a proposal for OP review.

Jim Summerlin

- At last count, seventeen students are interested in participating in the Texas Tech University Doctoral Program. The students spent last Saturday working on their writing sample for the program.

Ken Heinemann

- The search for new faculty members is going well. Over 40 applicants for the position in US Military History/Civil War. Ten of the applicants were interviewed and the two finalists are coming for on campus interview before Thanksgiving.

Michael Buck

- ROTC inspection is scheduled for December.

Grady Blount

- The Board of Regents has approved the computer gaming certificate.

- Faculty from the College of Sciences attended the first Science/Engineering Expo in Austin. Over 10,000 visitors attended. ASU received great exposure.

John Miazga

- The Board of Regents has approved the Higher Education Advising Certificate.

Sharynn Tomlin

- International Education week will begin November 15. There will be a faculty luncheon on Tuesday, November 16. An international student banquet is scheduled for Friday. All events are free and open to the ASU community. A sign-up sheet was passed around for those interested in attending.
- Request for course substitution forms are being forwarded for students participating in the study abroad summer programs.

Brian May

- Representative Darby is introducing legislation to allow in-state tuition for online courses for all members of the military, regardless of their current location. This will be an innovative idea for ASU. Legislation is also being introduced to provide the same tuition rate for courses offered through the Center for Security Studies.
- The ninth annual Student Research Academic Showcase is Tuesday, November 23, in the CJ Davidson Ballroom.

Shirley Eoff

- Monica Elrod is the new Honors Program advisor. She will advise students on the honors courses. Students will also need to be advised by their departmental advisor as well.
- An increase in upper-level honors courses is necessary because students earning dual credit in high school are entering ASU with many of their core classes completed. Offering more classes outside of the core will present more opportunities for the honors students.

Karen Cody

- Modern Languages has almost completed the first round of telephone interviews of candidates. Currently Mandarin has the strongest pool of candidates. The position will support the new Cultural Competence degree.

Ed Olson

- If a student has transfer credit for one political science/government class, departments should consult with the Department of Political Science before enrolling the student in a second course to be sure the student is not repeating the same class.

David Scott

- The ASU Brass Festival is this weekend. Saturday will feature a performance by the Boston Brass.

Shawn Wahl

- The ASU Holiday Dinner Theatre's production is *Lilies of the Field*.
- The work of ASU photography students is on display at the Tom Green County Library. There will be a reception for the students at the end of the month.

Tony Blose

- All faculty members are encouraged to attend the open meetings for the VPFA candidates. We want to send the message to the candidates that the faculty will work closely with and support the incoming CFO.
- Academic Affairs continues to collaborate with Student Affairs/Enrollment Management, primarily in conjunction with the HSI grant.

Adjournment