

## Undergraduate Research Initiative: Student Academic Grants Timetable (Group Projects)

**SAMPLE**

**Students' Names:** Roscoe D. Ram and John Doe

Identify the time allotted to each portion of your project (e.g. days, weeks, months, semesters, or stages, whichever is most reasonable) with as much detail as possible. The more detailed and specific your timetable, the better able reviewers will be to determine if the project is feasible. Students working on group projects must indicate which group members are responsible for specific project components. Students may add rows to the timetable as needed.

Activity/Task	Time to Complete	Group Member(s) Responsible
Submit project to the IRB for review and approval	1 month	Roscoe, John
Work with mentor to order supplies and equipment	1 week	Roscoe
Work with mentor and IT to install and test new software	2 days	Roscoe
Set up survey date and times	1 week	John
Prepare surveys and consent forms for distribution	3 days	John
Travel to Abilene to administer survey	1 day	Roscoe
Enter survey data in software program	2 weeks	John
Work with mentor to conduct data analysis	2 months	Roscoe, John
Review analyzed data in the context of existing research	1 month	Roscoe, John
Prepare poster for presentation at the research symposium	3 weeks	Roscoe, John
Draft final paper for submission to ASU's journal	1 month	Roscoe, John
Revise final paper and review with mentor	3 weeks	Roscoe, John
Submit final paper to ASU's journal	1 day	Roscoe