

**Academic Deans' Council**  
**March 24, 2016**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Jones, S. Keith, K. Schell, P. Swets, S. Tomlin, D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from March 3, 2016  
Minutes were approved as is  
Responsible Party: C. Parks

**Announcements:**

- D. Topliff informed members The Campus Carry Policy will be posted on Monday by Communication and Marketing. The president will send notification to all faculty, staff, and students. Comments may be sent to the campus carry email address ([campus.carry@angelo.edu](mailto:campus.carry@angelo.edu)). The Board of Regents will review April 18<sup>th</sup>.
- D. Topliff said the new dean of Arts and Humanities is Dr. Carolyn Gascoigne and she will begin July 1. D. Topliff thanked the committee for their work.

**Old Business:**

2. Topic: Black Board Policy (Don Topliff)
  - D. Topliff stated that all courses will be on Black Board effect fall 2016. CV and syllabi will be posted in Black Board.
  - D. Topliff discussed the ownership of information in online courses, ex-employee access, archiving, and development of the courses. The information is university/state owned. Development of online courses will no longer be compensated from this point forward. OP 56.10 Intellectual Property Rights addresses ownership/copyright.
  - It was suggested that new faculty learn about OP 56.10 during on-boarding and that current faculty be required to review the OP and perhaps indicate they have read and understood the policy prior to their courses going live.
3. Topic: OP 10.07 Undergraduate Academic Status (Don Topliff)
  - D. Topliff said the OP was posted for a 5-day review.
4. Topic: Budget (Don Topliff)
  - D. Topliff said that the strategy emails he is receiving will be looked at.
  - Discussion was held regarding the SPOL software.

## **New Business:**

4. Topic: Digital Media Policy (Don Topliff)
  - D. Topliff explained that a Digital Media Governance/Committee is being established. The governance will be charged with developing structure and/or guidelines for areas including the ASU website and ASU social media, including Twitter, Facebook, etc.
5. Topic: Salary for Online Only T/TR Faculty (Don Topliff)
  - D. Topliff discussed the Tenure and Tenure Track Faculty that teach online only and live at a distance. Their salary will be reduced by 15% beginning fall 2016.
6. Topic: USTD 1101 Proposal (John Wegner)
  - J. Wegner discussed the success or lack of success in the current USTD 1101 course because they are treating the students all the same. He proposed changing the class to give students an individual plan for the class that allows 100 minutes a week in the specific areas they need help (Math Lab, Writing Lab, etc.). Instructors would track the attendance of the students through grade plus and contact them on Fridays if the commitment had not been met. Looking for ideas that would help make the students more successful.
7. Topic: Dual Credit Strategy (Don Topliff)
  - ASU will not go after additional schools for dual credit. Currently, there is not enough CARR funds to give for additional scholarships. The president is rethinking the strategy. If schools are willing to pay for students taking dual credit, then the possibility to reimburse the district to pay teachers may be there.
  - ASU will not recruit schools in a taxing district of a community college.

## **Roundtable**

John Wegner

- Would like to change the name of the college to Freshman College and Center for Academic Excellence.
- First Generation and Mentor Program will be moving to the Freshman College.
- Freshman College will work with Lincoln Junior High School – Up and Coming Scholars on a 3-year plan from Algebra II to Pre-calculus. They will also meet with the parents.

Susan Keith

- College of Graduate Studies wants to change their name to College of Graduate Studies and Research.

Paul Swets

- The Moon Lectureship is Tuesday at 2:00 and 8:00.
- Brought forth a recommendation to nominate Dr. Nancy Allen as a Distinguished Faculty Emerita.

## **Adjournment**