

Academic Deans' Council
May 5, 2016
Provost's Conference Room
Minutes

Present: C. Jones, J. Miazga, K. Schell, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from April 21, 2016
Minutes were approved with one correction.

Announcements:

- D. Topliff informed members the department chair evaluations are ready to be looked at. The deans' evaluations are done. He will send each dean the evaluation and all the comments. The Faculty Senate will have access to evaluations but not the comments.
- Kay Bailey Hutchison will be on campus Tuesday, May 10, for the Center for Security Studies dedication.
- The Faculty Recognition Dinner is tonight.
- Dr. Bill Taylor has been appointed as interim department chair of Security Studies and Criminal Justice effective May 16.

Old Business:

2. Topic: Dual Credit (Don Topliff)
 - D. Topliff shared with members a report showing Dual Credit retention rates. He will send the report electronically for deans to share with department chairs and faculty.
3. Topic: TSI (Don Topliff)
 - D. Topliff met with the director of the Testing Center to discuss the possibility of ASU providing TSI testing to Dual Credit schools. TSI test costs range from \$5.25 to \$15.75. The test is not timed so it can take up to 8 hours.
 - D. Topliff said ASU will provide TSI testing to Dual Credit schools at no charge and the Testing Center will be reimbursed for associated costs from a dual credit account.
4. Topic: OP 06.23 (Don Topliff)
 - D. Topliff postponed discussion of this policy to the next meeting. He asked members to review the policy and come prepared to discuss it.
 - D. Topliff mentioned that OP 06.29 is under review by system legal.
5. Topic: Budget (Don Topliff)
 - D. Topliff said the budget is still being worked on.

New Business:

6. Topic: Summer Melt (Don Topliff)

- D. Topliff distributed to members a report on student melt. He defined the term “melt” as students who enrolled for Fall but didn’t show up or were not enrolled census day. There was some discussion of the report. D. Topliff asked the deans to share the report with department chairs.
- D. Topliff will discuss the issue of students not returning because of money owed from the previous semester with the VP of Finance and Administration to look into the possibility of rolling that money into the current semester.

7. Topic: New Salary OP (Don Topliff)

- K. Schell distributed a draft of the policy created by the Faculty Senate. The policy would not be implemented until Fall 2017.
- There was some discussion. Several changes were suggested. K. Schell will revise the draft and submit it to the Provost. The Provost will forward it to the deans for further review and comment.

Adjournment