

**Academic Deans' Council**  
**July 26, 2016**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Gascoigne, C. Jones, S. Keith, K. Livengood, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin, D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from July 21, 2016  
Minutes approved with corrections.

**Announcements:**

- The faculty grievance advisory committee has been established and a meeting was held this morning. A chair was elected.

**Old Business:**

2. Topic: Academic Standing (Don Topliff)
  - D. Topliff said he has received several emails about students on the list that was distributed. He reminded members it was expected that there be a transition period and he said to continue to look at the students on a case-by-case basis. He asked to be kept informed of the decisions made and the justifications for the decisions so he may pass that information up the chain of command.
3. Topic: Department Chair Retreat Agenda (Don Topliff)
  - D. Topliff distributed a draft agenda and asked if there was anything members would like to add. There was some discussion. He asked if any other suggestions came to mind to please email him as soon as possible.
4. Topic: OP 06.23 (Don Topliff)
  - K. Schell distributed to members an updated version yesterday.
  - The dates in the calendar are just suggestions. D. Topliff would like actual dates listed instead of "2<sup>nd</sup> Friday of the month". There was some discussion and changes suggested.
  - The next step is for D. Topliff to discuss the OP draft with the President. It will then be posted for 5 days. The OP will go to the Board of Regents either October or December and will be effective fall 2017.
  - There are other OPs that must be done and approved before OP 06.23. K. Schell will send current drafts of OP 06.28 and 06.29 for members to review and prepare to discuss at a future meeting.

**New Business:**

5. Topic: College of Business Tenure and Promotion Criteria (Clifton Jones)
  - C. Jones sent a draft of the criteria by email again. He received some input and will incorporate it. There was some discussion. The Council approved the guidelines with changes.

## **Roundtable**

John Wegner

- The Office of Predeclared Advising is changing “predeclared” back to “undeclared” beginning in the fall to eliminate some confusion for students.
- 1440 new 1<sup>st</sup> year freshmen have been registered and another 100 or so are projected to enroll. Of the 1440 students, 40% are file-review students. Since the same criteria has been used for the last 2 years tracking of students show 65% retention of file-review students 1<sup>st</sup> to 2<sup>nd</sup> year.

Don Topliff

- The new conversion of SAT scores to TSI has been received from the Coordinating Board. ASU is already following the new guidelines.
- ASU students with dual credit are retained at 22% higher than those students without dual credit.
- The West Texas Legislative Session is next week and the subject is education.

## **Adjournment**