

Academic Deans' Council
September 22, 2016
Provost's Conference Room
Minutes

Present: C. Gascoigne, C. Jones, S. Keith, K. Livengood, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from September 15, 2016
Minutes approved.

Announcements:

- The Dean's and Department Chairs/Heads meeting is this afternoon at 2:30 pm.

Old Business:

2. Topic: Blackboard Issues (Don Topliff)
 - D. Topliff informed members there have been some issues with slowdowns in Blackboard. IT people are working on it but the issue is not on the ASU end. Blackboard people are also working on the issue which is not isolated to ASU.
3. Topic: Departmental Meetings (Don Topliff)
 - D. Topliff informed members all the department faculty meetings with the President and Provost have been scheduled.
 - C. Parks will email the schedule to the Deans.
4. Topic: IDEA Training (Don Topliff)
 - D. Topliff said there will be four 1-hour training sessions, Tuesday, September 27, 10:00 am and 3:00 pm, and Wednesday, September 28, 10:00 am and 3:00 pm. Sessions will be located in UC 203/204 in a webinar format with Campus Labs and IDEA representatives.
 - At least one of the sessions will be recorded and posted on the Accountability website. The presentation itself is only 20-25 minutes and the rest of the scheduled time is for questions.
5. Topic: Professor Pay Raises (Don Topliff)
 - D. Topliff sent the latest draft of this new OP to members earlier. There was some discussion on implementation and some suggested changes.
 - A motion was made to accept the OP with the changes discussed and have posted. Motion carried – 2 opposed, 7 for.
6. Topic: Assessments (Don Topliff)
 - C Jones distributed to members a table of the core curriculum courses missing data in SPOL. The Department Chairs will take on the responsibility to enter data into SPOL and bring it up to date. B. Hawkins will meet with any Chair to help with this process.

7. Topic: OP 06.23, 06.28, and 06.29 (Don Topliff)

- OP 06.23
 - D. Topliff reminded members OP 06.23 must go to the Board of Regents and the earliest that will happen is December 2016. The effective date of the OP will be 2017 Fall.
 - K. Schell said he will be available to facilitate department meetings regarding this OP.
 - A motion was made to approve the OP for posting. Motion carried by unanimous vote.
- OP 06.29
 - This is the first draft of the OP and still needs to be reviewed by the Faculty Senate. Please send any comments to the Provost.
 - Further discussion will be held after the Faculty Senate comments are received.
- OP 06.28
 - There was some discussion. This OP also still needs to be reviewed by the Faculty Senate.
 - This OP will require the annual faculty evaluation form to be redesigned.
 - D. Topliff asked members to send him any comments.
 - Further discussion will be held after the Faculty Senate comments are received.

New Business:

8. Topic: Faculty/Student Interaction (Don Topliff)

- D. Topliff said the University has a policy regarding faculty and student interaction. There was a brief discussion. Interaction between faculty and students is wanted but it needs to be kept on a professional level.

Roundtable

John Wegner

- The Math Lab will be holding a review session for the College Algebra test.

Kim Livengood

- The first meeting of the Faculty Senate this academic year will be held next week. The OPs discussed today will be on the agenda.

Adjournment