

Deans and Department Chairs/Heads Meeting
September 22, 2016
UC 203/204
Minutes

Present:

R. Barnum, D. Bixler, K. Dickerson, S. Eoff, M. Fortin, W. Gabbert, R. Garza, C. Gascoigne, K. Havlak, H. Howard, C. Jones, S. Keith, B. Kitch, J. Klingemann, B. Kulik, K. Livengood, L. Mayrand, J. Miazga, L. Musgrove, J. Osterhout, M. Pace, C. Pier, M. Salisbury, S. Snowden, C. Stewart, J. Summerlin, P. Swets, W. Taylor, D. Topliff, S. Weise, R. Wilke, W. Wolfe.

Minutes:

1. Topic: Minutes from May 26, 2016.
Minutes were approved.

Old Business:

2. Topic: Departmental Meetings (Don Topliff)
 - D. Topliff asked members to encourage all faculty members to attend the department faculty meetings scheduled with the President and Provost and to bring any issues they would like to discuss.
 - Meetings with the President and Provost will be at the department level in the fall semesters and in the spring semesters meetings will be at the College level.
3. Topic: Transfer Policy (Don Topliff)
 - D. Topliff reminded members this topic was discussed at the last meeting. ASU was treating transfer students differently which is against State law. Effective 2016 Fall ASU is treating all students the same.
4. Topic: Faculty Evaluations (Don Topliff)
 - D. Topliff said the evaluation process should already be in progress. He said the Peer Review needs to take this very seriously and asked members to remind them of such.
 - The new OP 06.28 guidelines for tenure and promotion will also be used for annual evaluations. The OP is being worked on.
5. Topic: Budget (Don Topliff)
 - D. Topliff gave a brief explanation of how a budget is created. Because of enrollment numbers there will be over-realized revenue. Allocations of funds to Colleges will be based on weighted SCHs.

New Business:

6. Topic: Enrollment (Don Topliff)
 - D. Topliff informed members the total enrollment is 9601 (7300 on campus & online and 2300 Dual Credit students). Applications for 2017 Fall opened September 1 and already numbers are up over 30%. Enrollment projections indicate 10,000 on campus students by 2020.
 - Dual Credit students generate 8000-8500 SCH per semester and that translates to about \$1 million in funding.

7. Topic: IDEA Online Training (Don Topliff)
 - D. Topliff told members it was hoped that IDEA online access would be in place for summer session two but Senate Bill 20 went into effect and that changed the contracting process and methods. A new contract with IDEA couldn't be in place in time for SSII but it will be available during this fall semester.
 - D. Topliff said there will be four 1-hour training sessions, Tuesday, September 27, 10:00 am and 3:00 pm, and Wednesday, September 28, 10:00 am and 3:00 pm. Sessions will be located in UC 203/204 in a webinar format with Campus Labs and IDEA representatives. At least one of the sessions will be recorded and posted on the Accountability website. The presentation itself is only 20-25 minutes and the rest of the scheduled time is for questions.
 - D. Topliff said faculty need to complete the OSF (formerly known as FIF) and there is a crosswalk available to make the transition to the new form. An email with a link to the site for the form will go out this afternoon.
8. Topic: Assessment (Don Topliff)
 - D. Topliff informed members of the change in the Office of Accountability. B. Hawkins is the Interim Director.
 - D. Topliff said the University is getting ready for the 5-year SACS assessment due April 2019. Data is lacking in SPOL and work is in progress to get a process in place to bring SPOL up to date. Department Chairs will be responsible to enter data into SPOL. B. Hawkins is available to help get that started.
9. Topic: Blackboard (Don Topliff)
 - D. Topliff informed members there have been some issues with slowdowns in Blackboard. IT people are working on it but the issue is not on the ASU end. Blackboard people are also working on the issue which is not isolated to ASU. A program is being purchased for real-time integration between Blackboard and Banner.
10. Topic: OP 06.23, 06.28, and 06.29 (Don Topliff)
 - D. Topliff said drafts of these OPs will be sent electronically. 06.23 is 95% done and will be out for comment soon. 06.28 and 06.29 are going to the Faculty Senate for review. He asked members to review the OPs and be prepared to discuss them at the next meeting.

Roundtable

Maurice Fortin

- Informed members the process to bring a portion of the Remnant Collection is beginning. The collection has items ranging from 2500b.c. to the 19th century and many are first editions. The exhibit is hands-on and would be here for the 2017 fall semester. An email with a link to the Remnant Collection website will be sent to members later today. Please share this link with faculty.

Shirley Eoff

- The Fellowship advising season has begun. Please contact her with student recommendations to submit applications to the various opportunities.

Carolyn Gascoigne

- Arts and Humanities is working toward a collective identity and mission statement.

Laurence Musgrove

- Shared a poem from the newly published book by C. Ellery.

Bill Kitch

- Webcams for the construction project are up and running.

John Klingemann

- C. Bustos and G. Pumphrey, along with T. Clay and L. Stevens from the Education Service Center Region #XV in San Angelo, have been accepted as the sole national recipient of the 2016 National Council for the Social Studies (NCSS) Grant for the Enhancement of Geographic Literacy, co-sponsored by the Geography Education National Implementation Project (GENIP).
- The Great War lecture series is continuing. Tonight's lecture is about Concho Valley ranching history.

Herman Howard

- ASU students are now broadcasting live. A Broadcast Guest Speaker series is beginning.
- Students will be going on a multi-media tour with the Dallas Cowboys on internships in November.
- Future plans include a sports broadcasting course.

Meghan Pace

- K. Dickerson is going to Vietnam to make a presentation to students.
- International Studies is participating in National Passport Day Saturday.
- Working with departments for new Study Abroad programs. Please contact International Studies for help developing a course.

Kim Livengood

- The first Faculty Senate meeting is next week.

Adjournment