

Academic Deans' Council
November 17, 2016
Provost's Conference Room
Minutes

Present: C. Gascoigne, S. Keith, K. Livengood, L. Mayrand, J. Miazga, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from November 10, 2016
Minutes approved.

Announcements:

- D. Topliff said the volleyball LSC Championship tournament begins today and runs through Saturday in the Junell Center. He also said the basketball team did well against a D1 program yesterday even though they didn't win the game. The official start of the basketball season is Saturday.

Old Business:

2. Topic: Suspension Appeals (J. Wegner)
 - D. Topliff informed members the Academic Review Committee has been created and will be adjusted as needed. This is the committee that will hear student suspension appeals.
 - J. Wegner shared the composition of the committee and why certain members were included. He also emphasized that adjustments will be made as needed. Members approved the current plan for the committee and requested a communication plan be created so they are kept informed.
 - There was some discussion of automatically dropping schedules as soon as a student is suspended, the appeal process for students with a 2.00 GPA in the last completed semester, and once an appeal is approved and the student is back on probation the advising hold be automatically reinstated.
3. Topic: Assessment (D. Topliff)
 - D. Topliff informed members the Academic Assessment Committee met this week and is off to a good start. Each academic college is represented on the committee. The focus right now is the core and undergraduate programs.
 - D. Topliff said feedback indicates the departments have been doing assessment and gathering data but the information just isn't entered in SPOL. He said SPOL will have to be used for at least two more years because the VPFA told him that is the time she will need to change from SPOL to a new system.
 - The audit by TTUS is in progress and some department chairs for those programs chosen for audit have already been contacted.
4. Topic: OP 06.28, and 06.29 (D. Topliff)
 - D. Topliff informed members the Faculty Senate discussed the OPs yesterday. K. Livengood said comments will be collected through the 22nd then be compiled and given to K. Schell.
 - D. Topliff said the approval of the Faculty Senate is not required. A final draft will be given to members and then it will move forward to the President and then to the Board of Regents.
 - K. Schell is working on a new OP for non-tenure-eligible faculty which will be based on OP 06.25.

5. Topic: Faculty Evaluation (D. Topliff)

- D. Topliff said all the evaluations are in and on his desk. He plans to review them and give them to the President before Thanksgiving.

New Business:

6. Topic: Faculty Titles (D. Topliff)

- D. Topliff informed members there are some proposed changes to OP 06.25 which will be discussed at a future meeting.

Roundtable

Carolyn Gascoigne

- Informed members she shared the 5/5 instructor plan with her department chairs and received mixed reactions. She said the topic will be raised in the Deans and Department Chairs/Heads meeting this afternoon if it is not already on the agenda.
- P. Swets said the 5/5 plan would be good for his college and had very positive feedback.
- D. Topliff said he went back to the State Statutes to find where they stated the 5/5 workload but couldn't find it.

John Wegner

- Informed members the Up and Coming Scholars applications received so far number 170. Students are coming to campus to interact with the Biology and Engineering departments and another day has been scheduled for parents to visit.
- The Academic Standing operating policy has a dual credit piece that needs to be addressed. The students taking ASU dual credit courses are admitted to ASU but their GPA puts them on suspension immediately. This doesn't happen with students who completed dual credit courses from any other institution. D. Topliff said this will be discussed at a future meeting because all students must be treated equally.

Sharynn Tomlin

- College is okay with 5/5 instructors since most already have that workload.

John Miazga

- Asked if there is a process for the new transfer grades policy. D. Topliff says there is and Banner has an area for this but it is unknown how Degree Works will handle it.

Don Topliff

- Mentioned to members the current rule requiring 24 of 30 hours be in residence. He wants to know where this rule came from and asked members to help with the investigation. This rule impacts Degree Works and if it is not needed then why continue the rule.
- Another issue with Degree Works was setting it up for the academic year or by terms. It was decided to use terms. He should know by the middle of December what the roll out date will be.

Adjournment