

Academic Deans' Council
January 12, 2017
Provost's Conference Room
Minutes

Present: C. Gascoigne, C. Jones, S. Keith, K. Livengood, L. Mayrand, J. Miazga, P. Swets, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from December 8, 2016
Minutes approved with change.

Announcements:

- D. Topliff informed members C. Weeaks will be sending the Schedule Build/Advising/Enrollment timeline by email this afternoon. Schedule build will be February 1 through February 17. The schedule will be reviewed February 20-24. Advising begins February 27 and will end March 31. Enrollment begins April 3.

Old Business:

2. Topic: Teaching Loads (D. Topliff)
 - D. Topliff shared a chart of Lone Star Conference Instructor Load and Chemistry Lab information. Teaching loads differ widely across Texas. There was some discussion. Lab issues will need to be addressed especially in light of increasing enrollment. D. Topliff said the 4x4 vs. 5x5 teaching load as well as the lab issues will be discussed at a future meeting.
3. Topic: Suspension Appeals (J. Wegner)
 - J. Wegner informed members there were 91 students placed on suspension at the end of the 2016 fall semester. 30 students submitted appeals of which 13 were approved and 17 denied. There were also 14 appeals from former students of which 10 were approved and 4 denied.
 - The Admissions office is developing a process to catch students on suspension before they are granted admission. The Registrar's office will code all former students under this new policy. The Student Life office has been asked to develop a code for students who should not be allowed to return.
 - J. Wegner said the transition process so far has gone relatively smoothly and that Sharla's team and Cindy's team has done a really good job. The process for submission of appeals is being smoothed out and will be better for the spring.
 - S. Keith reported that 100 graduate students are on probation with 8 dismissed and 2 appealed.
 - L. Mayrand said the advisors need a list of appeal students. J. Wegner said the advisors will receive a probation list before advising begins and that faculty advisors also need to know who is on probation so they can properly advise the students.
 - J. Wegner also reported briefly on the GS 1181 courses. As of December 9 the fall to spring retention rate is 85%. The fall B term had 16 students enrolled in GS 1181 of which 9 students improved their grade from "F" to passing; 10 students are enrolled for spring; and 12 students are below a 2.00 GPA.

4. Topic: Fifth Year Report (D. Topliff)
 - D. Topliff told members this will be discussed at the next meeting.
5. Topic: Update OPs (D. Topliff)
 - D. Topliff informed members OP 06.28 and 06.23 has been sent to system legal and the board motion will be in February. OP 06.29 is still being worked on and will probably go to the Board in April.

New Business:

6. Topic: Faculty Head Count (D. Topliff)
 - D. Topliff informed members as of the 2016 fall semester the total number of faculty was up 25 and the percentage of faculty with terminal degrees is up to 85%.
7. Topic: Multi State Collaborative - THECB (D. Topliff)
 - D. Topliff said he received an email from the THECB inviting ASU to join a multi-state collaborative. They are looking at ways to assess core objectives, to develop measures of student learning, and to create national benchmarks. They are also requesting submission of artifacts for grading. D. Topliff will forward the email to the deans. Further discussion will be held at future meeting.
8. Topic: Strategic Planning Council (D. Topliff)
 - D. Topliff said membership needs to be updated and asked Deans to submit names for the council.
9. Topic: 24 of 30 Hours (D. Topliff)
 - D. Topliff said OP 10.09 and the University Catalog has a rule that 24 of the last 30 hours earned for a degree must be in residence. This rule is causing issues in Degree Works so he did some investigating. He said this is not a SACS rule and when he asked some advisors about the rule he was told it is waived all the time. There was some discussion. D. Topliff will revise this rule in the OP and present it to the Deans for review by the next meeting.
10. Topic: Long Professorship (D. Topliff)
 - D. Topliff informed members this is a University-wide professorship from a donor and the process to begin selection will begin soon.

Roundtable

Clifton Jones

- Informed members of a contract with Instructional Connection for academic coaches for four MBA sections. This is an experiment to see how faculty uses them.
- Approval from AACSB has been received to start the accreditation process. The initial report must be done within 24 months.

John Wegner

- Informed members the search process has begun to fill the advisor position left vacant because C. Antill retired.
- Non-course-based English had 30 students enrolled of which 27 are now complete.
- Non-course-based Math students are found to be stopping and not taking the final tests so they can take t-sections. This issue is being addressed.

Paul Swets

- Math department is pointing non-TSI complete students to test or take a placement exam to test out of TSI.

John Miazga

- The CAPTE chairperson was on campus last week and had a good visit and they are on-track for the fall visit.
- The State is requiring a \$50 fee for every candidate admitted to the program that must be sent within seven days of admission.
- The C&I adjuncts and University Supervisors (40-150 individuals every semester) are being moved to independent contractors instead of receiving term appointments.

Carolyn Gascoigne

- The search of a new department chair for Security Studies and Criminal Justice has begun.

Leslie Mayrand

- The new building is progressing and is on time and on budget.

Adjournment