Recruitment Counselor Expectations

Recruitment Counselor: An impartial representative of the College Panhellenic Associations who understands and implements the purposes and goals set forth during recruitment.

Expectations of a Recruitment Counselor

- Serve as an impartial representative of the College Panhellenic, who understands and implements the purposes and goals of the College Panhellenic Association in recruitment.
- Serve as a crucial link in the organization and success of recruitment.
- An enthusiastic person of the fraternal community who is able to convey their enthusiasm to the PNMs during the week.
- Supportive of the PNM through extensive personal contact during the membership recruitment process.
- One who exhibits objectivity with a wide-ranging attitude, being respectful to each organization’s member in College Panhellenic and has willingness to share positive information or facts about each chapter.
- A good listener, sensitive, positive, perceptive, objective, and able to maintain confidentiality.
- A responsible, dependable, and resourceful person in obtaining information to answer difficult questions.
- Willing to contribute personal time, complete all training, and execute assigned responsibilities.
- Familiar with NPC Unanimous Agreements and resolutions regarding membership recruitment and the College Panhellenic rule, regulations, procedure, and recruitment schedules.
- Maintain a positive Panhellenic spirit and image.
- Wear or display no sorority letters, jewelry, or other identifying paraphernalia. Membership in your sorority may never be implied. Remember anonymity is a must.
- Maintain 2.5 cumulative GPA.
Duties of the Recruitment Counselor

- Attends all recruitment counselor training sessions and completes responsibilities.
- Explains all procedures and answers questions concerning the mechanics of membership recruitment and membership recruitment activities.
- Plans and facilitates meetings with assigned recruitment group on a quiet and convenient location. Prepares and agenda prior to each meeting, covers all subjects listed and include time for questions and answers.
- Stimulates and maintains interest in the recruitment process and in joining a women’s fraternity.
- Monitors the PNMs progression throughout the membership process.
- Is available as much of the time as possible during recruitment for the PNMs to address concerns and offer guidance in one-on-one counseling situations.
- Manages this distribution and collection and confirms proper completion of all printed material and records associated with recruitment events and procedures to assigned recruitment groups.
- Escorts recruitment group to Panhellenic scheduled functions and recruitment events but does not attend the individual chapter’s recruitment events.
- Reinforces her position as a neutral representative of the College Panhellenic by refraining from contact with her own fraternity/sorority and the revealing of affiliation through the membership recruitment period.
- Maintains strict confidentiality at all times.
- Promotes a positive attitude towards the women’s fraternities through personal behavior.
- Model the Panhellenic Creed.
- Consults with the Panhellenic Vice President of Recruitment and the Panhellenic advisor regarding situations that appear to be serious or uncomfortable to address.
- Understands the procedure for reporting possible recruitment violations and reports such concerns to the Panhellenic President, Vice President of Recruitment, or Panhellenic Advisor immediately.
- Understands that the recruitment counselor is authorized to file recruitment violations, though it is not her primary responsibility.
- Follows and upholds all rules and regulations set forth by the College Panhellenic Association.