

**Academic Deans' Council**  
**February 2, 2017**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Gascoigne, C. Jones, S. Keith, K. Livengood, L. Mayrand, J. Miazga, P. Swets, D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from January 19, 2017  
Minutes approved as is.

**Announcements:**

- D. Topliff reminded members it is ASU Day at the Rodeo and Stock Show Saturday.

**Old Business:**

2. Topic: Honors and GS 1181 (J. Wegner)
  - J. Wegner informed members Honor students are required to take GS 1181 and HONR 2305. The two courses are essentially the same. He recommends exempting Honor students from GS 1181, however, doing so will require a substitution. There was some discussion and members approved moving forward with the recommendation.
3. Topic: Budget (D. Topliff)
  - D. Topliff gave members a brief background on the history of budget Special Items.

**New Business:**

4. Topic: Hiring Freeze (D. Topliff)
  - D. Topliff sent an email regarding the hiring freeze to all faculty yesterday. He hopes the information in it calms the waters a bit. ASU will continue down the path we're going. He said to continue to interview for the searches currently under way. There will be a process put in place to request a waiver but it is not in place yet. Waivers will only be requested for "mission critical" positions.
5. Topic: Degree Plans (D. Topliff)
  - D. Topliff said he met with the enrollment people recently. They have compared ASU degree plans with those of other institutions to gauge competitiveness. Three main differences were discussed.
    - ASU's required number of upper division hours to get a degree – ASU requires 42 while other institutions only require 39.
    - The lack of elective hours.
    - Degrees with a Minor requirement.
  - D. Topliff charged the members to go back and look at all degree plans and determine if all requirements are really necessary and to compare ASU degree plans with those of other institutions of similar size. He said change is needed to become competitive for transfer students.

7. Topic: EAB Discussion (D. Topliff)

- D. Topliff said this is the company that has Grades First which is only one of their offerings. He informed members they have a new mobile app students receive after they have been admitted. The students receive alerts tailored specifically to them and it allows the student to click a button to set up an appointment. There was some discussion regarding students and communication methods.

8. Topic: Faculty Positions (D. Topliff)

- D. Topliff asked members to give him a list of already approved open or new positions by the next meeting.
- D. Topliff said the schedule build should proceed with the expected increase in enrollment. He said scheduled courses will have faculty to teach them but we don't know exactly how that will be done yet.

**Roundtable**

Kim Livengood

- The Faculty Senate will start publishing requests for the President's awards nominations soon.
- OP 06.29 is still not finalized. More comments resulted in more changes. The final version will be voted on next Senate meeting.

John Wegner

- Discussed OP 10.07 regarding academic standing. Admissions has found a way to automate the process.
- OP currently states students returning after serving 3<sup>rd</sup> suspension must be reviewed by the Dean before enrollment. J. Wegner proposed removing that requirement because the student has already completed all that was required to be readmitted. All approved this change.
- J. Wegner proposed adding an "indefinite suspension" category. Students may apply for admittance after 10 years. All approved this addition.
- J. Wegner stated that more faculty are needed to teach GS 1181 courses and asked members to let their faculty know.

Paul Swets

- Stated he has some adjuncts willing to go to the 5x5 workload beginning the 2017 fall semester depending on compensation. D. Topliff said the salary will be determined soon.
- There was a discussion on math t-sections - contemporary math and algebra.

John Miazga

- Updated members on the theft incident with the 28 Korean student teachers. He said their spirits are good and have not let it color their impression of Texas or the US. They are all staying with hosts who are teachers and have been well cared for.
- The Region 15 superintendents have been invited to ASU February 17 at the Alumni Center.
- February 28 the principals of schools where student teachers are placed have been invited to ASU.

**Adjournment**