



Setting up the Blackboard/U-Search Curriculum Builder/Reading List

Faculty can now create course reading lists with items discovered and linked from U-Search while never leaving the Blackboard platform!

Initial Settings (One time only for each class):

The faculty member needs to adjust his/her Customization in the Course Management Control Panel. To do this:

- Choose the *Customization* dropdown menu in the Course Management Control Panel within the Navigation pane.
- Click the *Tool Availability* link.
- Make sure all LTI settings are clicked as indicated below. (You may only have one)

LTI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LTI Link	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- Click the *Submit* button.

I. Formatting a Course Reading List

The faculty member can now create a Reading List within his/her Blackboard course.

- Go to a relevant Content Area within the Navigation Pane for the course. (Course Material, Assignments, etc.) After having clicked on the desired content area link,
- Click the *Tools* dropdown menu in the horizontal toolbar
- Choose the *Create Curriculum Builder Reading List* option.
- Name the Reading List. (This will be seen by students.)
- Give the reading list a description that can be read by students. (Example: These readings must be completed by December 1.)
- Add attachments or choose any option that you want.
- Click the Submit button.

Create Create Curriculum Builder Reading List

* Indicates a required field. Cancel Submit

INFORMATION

Name

Color of Name Black

Description

Path: Words: 0

ATTACHMENTS

If you select a file you do not want, click **Do Not Attach** to remove the attachment from the content item. The file itself is not deleted.

Attach File Browse My Computer Browse Content Collection

OPTIONS

II. Creating a new Reading List

- A. Click the title of the reading list.
- B. Search within U-Search by keyword, author name, or for a specific article title. (Put a title in quotes.) Example: "Perry visits San Angelo to Push Water Funding"
- C. You can click the title to view more information. If an article is available in Full Text, students will be able to read the article once linked. If a 360 Link icon  [Link to Full Text](#) or a Full Text Finder icon  [Full Text Finder](#) appears and you can get to the article after clicking it, your students can too.
- D. If you want to add this item to the reading list, click the button Add to Reading List.

1.



News

[Perry Visits San Angelo to Push Water Plan Funding.](#)

By : [Alana Rocha](#);

Texas Tribune, Published: 10/02/2013, Language: English

Abstract: Updated, 2:35 p.m.: Visiting San Angelo's O.C. Fisher Reservoir on Wednesday afternoon, Gov. Rick Perry stressed the need for Texas voters to pass Proposition 6 when they head to the polls on Nov. 5. "If Texas is to remain the best place to live, work, grow your business or raise your family, w... [+]

Add to Reading List



[Full Text](#)

- E. You can search and find other articles by using the facets in the left-hand column.
- F. To see the reading list you have created, click the link *See Current Reading List* at the top left of the search page.
- G. You can also add web resources from the *See Current Reading List* page. You can also reorder your entries and text/instructions and folders.
- H. To see the Reading List from the student's point of view go to the Blackboard course pertinent Content Area and click Student View.

III. Importing a Reading List

- A. Click the title of the reading list.
- B. Click *See Current Reading List*

The screenshot shows the ASU library interface for the course "12SPR: Strategies for Learning - Allan, M: Dual Credit". It includes navigation links like "Return to Course" and "See Current Reading List", and options to "Add Folder", "Add Text or Instructions", and "Add Web Resource". A "Sort Order" dropdown is set to "1". A reading list item is visible: "State Dual Credit Policy: A National Perspective."

- C. Click *Import from Existing List*
- D. Select and view the list you want to import. Note: Other instructor's lists must be marked Public in order to view them.

This screenshot shows the "Your Lists" and "All Public Lists" sections. Under "Your Lists", there is a dropdown menu with "12.SPR.USTD1101.mallan - Nursing Educators and Online Instruction (private)" and a "View this list" button. Under "All Public Lists", there is a dropdown menu with "TEMP.EDG6324.Icasarez - Course Reading List" and a "View this list" button. Below these is an "Options" section with checkboxes for "Include Notes in the Import Process" and "Preserve Sort Order", both of which are checked. There is also a "Check/Uncheck All" button. At the bottom, there is a list of reading items with checkboxes, including "Integrating Leisure Guidance into a Career Counseling Center.", "Job satisfaction, leisure satisfaction, and psychological...", "Leisure and Career Development: For College Students.", and "The Use of Leisure in Career Development.".

- E. Choose the selected options
- F. Check the selected readings you want to import into the list
- G. Click the *Copy Selected Readings* button