Business Justification Review Gate Approval

Angelo State University

TEXAS PROJECT DELIVERY FRAMEWORK



[PROJECT NAME]	

Approval of the Business Justification Review Gate indicates an understanding and formal agreement that the project is ready to proceed to the next project delivery stage. By signing this document, the Project Office agrees that ASU should further invest in delivery of the project.

Section 1. General Information

Approver Name	Title	Signature	Date	
Project Name				
Department				
Contact	Phone	Email	Fax	
Project Manager	Phone	Email	Fax	

Section 2. Review Gate Deliverables

Deliverable	Version	Project Office Approval Date
Business Case		
Project Charter		

Section 3. Review Gate Checklist

Item	Question	Response
1	Does the project demonstrate that it solves the business problem?	Yes No No
2	Have other alternatives been considered?	Yes No No
3	Has the impact of not doing the project been determined?	Yes No No
4	Is the project justified by the expected benefits?	Yes No No
5	Is there a projection of when the project will deliver expected benefits and business outcomes?	Yes No No
6	Were opportunities for reuse of business processes and technical components maximized?	Yes No

Section 4. Open Issues

Describe any open issues and plans for resolution within the context of formally approving the Business Justification Review Gate.

Issue	Planned Resolution