

Academic Deans' Council
August 3, 2017
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, L. Mayrand, J. Miazga, P. Swets,
S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from July 27, 2017.
Minutes approved.

Announcements:

- D. Topliff reminded members New Faculty Orientation is Monday, August 21. He asked members to encourage all new faculty to attend orientation and other new faculty events. The Development Office will host new faculty members in the VIP box at the first football game.
- D. Topliff reminded members the Blue and Gold Dinner and Auction is Friday, August 11, at 6:00 pm at the Junell Center.

Old Business:

2. Topic: Budget (D. Topliff)
 - D. Topliff said the budget will be looked at after the 20th class day and the President and Vice Presidents will make a decision about a raise and when it will be effective. The raise being considered is 1% or \$500, whichever is higher. There will not be any market adjustments to salaries at this time. He said the practice of moving salary from one position to another will no longer be done.
3. Topic: T&P Policy Implementation (D. Topliff)
 - D. Topliff told members the faculty going up for tenure and promotion this fall are under the old operating policy. The new OP is in effect September 1. He also said the faculty evaluations for this past year are under the old policy. The new OP goes into effect September 1, 2018. He asked members to make sure department chairs and faculty are aware of this. D. Topliff will send an email to all faculty and include the old OPs and forms.
 - D. Topliff said the department T&P criteria process is described in the new OP. There is no deadline stated in the OP but this should be done as soon as possible since the OP is going into effect September 1.

New Business:

4. Topic: Board Presentation (D. Topliff)
 - D. Topliff shared a Powerpoint presentation that will be shown at the Board of Regents meeting next Friday. He will send the Powerpoint file to members by email. The presentation is synopsis of statistics for ASU such as enrollment growth, on-line courses vs. on-campus courses, etc.

6. Topic: Summer SCH Generation (D. Topliff)

- D. Topliff showed members a spreadsheet of actual summer salaries and SCH for both summer terms. The total budget set for summer salaries was \$1.6 million. Actual summer salaries were \$1.1 million over budget. SCH generation was basically the same as last year's summer sessions in regards to number of courses taught but this summer ASU spent \$1.1 million more in salaries. Summer session tuition revenue will cover the salary overage.
- D. Topliff said next summer will be more tightly controlled. There was some discussion on being stricter on small class approvals; if two courses are taught, one course must be a core course; and payment for graduate courses. The teaching load policy will also be reviewed. D. Topliff said further discussion will continue at a future meeting.

Roundtable

Paul Swets

- Informed members the Math department would like to change the pre-algebra course from 3 to 4 hours. There was no objection.
- The Math department would also like to stop using ACT and SAT scores for placement for math majors, physics majors, and engineering majors. They are using another placement test that they are happy with that has been working very well.

Erin Ashworth-King

- The new OP 06.28 statement regarding the department peer review committee of annual evaluations will be made up of tenured faculty members. She asked if this was correct or if it should also include tenure-track faculty members. D. Topliff said he thinks this is one of the corrections made and will check on it because it should include both tenure and tenure-track.

Carolyn Gascoigne

- The English Language Teachers Training Institute (ELTTI) is wrapping up. This program was very well liked by participants and a larger group is expected to participate next year.

Leslie Mayrand

- Informed members in the THECB Over/Under 70 Program ASU was the sole institution for 2nd place at a graduation rate of 96% for nursing students. We were just below UT with a 98% graduation rate.

Adjournment