

Academic Deans' Council
September 14, 2017
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, S. Keith, L. Mayrand, J. Miazga, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from August 31, 2017.
Minutes approved.

Announcements:

- D. Topliff shared with members the 12th class day enrollment numbers. On-campus student enrollment is up by over 200 students. Dual Credit students increased over 26%. Total enrollment is at 10,447 (an increase of 8.81%).
- D. Topliff told members the 10,000 celebration event with donors last night at a ranch in Sonora was quite an impressive event and had about 52 in attendance.

Old Business:

2. Topic: Retention and Software (D. Topliff)
 - D. Topliff said the retention rate is 67.1%. He asked for thoughts on how to get to 70%. There was some discussion. One idea is to install a system of Student Coaches. One company D. Topliff, J. Flores, and J. Wegner talked to, Inside Track, provides this type of service. These coaches interact with students on non-cognitive issues. The service is very expensive, \$337,000 for a two-year contract. There was some discussion. Other software is also being looked into. Further discussion will be held at a future meeting.
3. Mini Grants (D. Topliff)
 - C. Gascoigne said this version of the Instructional Innovation and Research Development Mini Grant is updated with the changes discussed at the last meeting. The Faculty Learning Commons (FLC) is the reviewing body and is ready to implement this. D. Topliff said he will send an email today or tomorrow to all faculty. Award notification will be December 15 and funds will be disbursed in January.
4. Budget (D. Topliff)
 - D. Topliff shared with members a spreadsheet from A. Wright of faculty positions with salaries that were and were not budgeted for fiscal year 2018. Salaries are \$235,826 over budget.
 - D. Topliff reminded members the 2017 summer salaries were over budget by \$1.5 million and shared another spreadsheet that broke out the salaries and semester credit hour generation numbers by College. The SCH generation for 2017 summer session was -0.6% compared to 2016 summer session. A member requested the report be broken down to the department level as well. D. Topliff said he will see to that. He said summer session rules have to change for 2018. There will be further discussion at a future meeting on this matter.
 - D. Topliff said formula funding is based on 20th day enrollment and the possibility of raises will still be looked at after that day.

- D. Topliff informed members he will have a spreadsheet on Instructional Enhancement and Distance Education funds at the meeting next week and will talk about distribution of those funds then.

New Business:

5. Topic: SACS Assignments (D. Topliff)

- D. Topliff distributed a spreadsheet of the 5th year report committee chair assignments and has the standards to report on listed for each committee. A timeline was also distributed for the 5th year Interim Report. D. Topliff asked members to think about who should be members of their committees. Once the committees are formed the Accountability Office website will post committee member lists.
- B. Hawkins sent out a list of SACS training sessions. Sessions will also be recorded for access later for those unable to attend in person. Compliance Assist will be up and running soon and everyone will be given training and access.

Roundtable

Clifton Jones

- Informed members he met with the Texas Tech Business Dean yesterday to talk about collaboration between our two Universities. C. Jones is trying to get ASU access to the TTU Career Day for MBA students. Other discussions included a pipeline for a Ph.D. and collaboration on research.

Adjournment