

Academic Deans' Council
November 30, 2017
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, J. Miazga, P. Swets, S. Tomlin,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from November 9, 2017.
Minutes approved.

Announcements:

- D. Topliff reminded members the President's annual Christmas celebration is Thursday, December 7, 10:00 am to 2:00 pm.

Old Business:

2. Topic: Dual Credit (D. Topliff)
 - D. Topliff informed members recently passed legislation says Dual Credit courses that are not part of the core may not be offered. He asked that if there are courses they want added to the core, the proposals should be submitted as soon as possible. The Core Curriculum Committee is meeting in January right after the winter break. Core changes will be submitted to the Coordinating Board in January.
 - J. Miazga informed members the Texas Education Agency has a future teacher initiative where they want four CTE courses offered as dual credit. TEA has already launched this campaign.
3. Topic: Faculty Evaluations (D. Topliff)
 - D. Topliff said he has now received all faculty evaluations and is almost done reviewing them. He said at the Faculty Senate meeting the question came up again about the time frame for collecting evaluations from students. Some faculty members think the time frame is too long. D. Topliff said the time frame can be set to whatever we want. There was some discussion and mention of sporadic Blackboard issues regarding students' ability to access the system.
4. Topic: Tenure and Promotion (D. Topliff)
 - D. Topliff told members he has received several portfolios and he will begin reviewing the portfolios as soon as he is done with faculty evaluations. He reminded members the tenure and promotion portfolios are due Friday, December 8.

New Business:

5. Topic: Summer and Fall Schedule Build (D. Topliff)
 - D. Topliff told members he forwarded the schedule build proposal by C. Weeaks to members. There was some discussion. D. Topliff said he will contact C. Weeaks to move the schedule build end date to February 19.
 - D. Topliff reminded members summer courses not meeting the minimum enrollment will not be approved.

6. Topic: SACSCOC Letter (D. Topliff)

- D. Topliff informed members he will be attending the SACS conference this weekend through Tuesday.
- D. Topliff shared a letter regarding regional accrediting commissions conducting special reviews of institutions with low graduation rates (below 25%) and high student loan default rates or low loan repayment rates. The calculations are done using August graduation data. He said per IPEDS data ASU is at 27%. D. Topliff said all ideas to increase graduation rates will be considered and the target rate right now is 30% per IPEDS definition. J. Wegner said a report is in the process of being created to find out what the issues are but there are so many components to consider it is taking longer to create the report.

Roundtable

John Wegner

- Told members fifty faculty are needed to teach GS 1181 courses in the 2018 fall semester. He said 83% of graded out GS 1181 students have already registered.
- The Academic Coach interviews are done and an offer will probably be extended tomorrow.
- Brought up the issue of changes made to travel reimbursement requirements. He said Travel recently asked him for his conference name badge, a copy of the program schedule, and a list of all sessions he attended. This was for a conference he attended three months ago. There was some discussion and D. Topliff said he will look into the matter.
- Reminded members of a previous discussion about changing the withdraw date. He said there is inconsistency in withdraw approval or not. He asked that guidelines be worked out that all will follow. D. Topliff said he will talk with C. Weeaks.

Erin Ashworth-King

- Told members the Faculty Senate is working on the OPs. Three OPs have been approved and the remaining OPs under review should be approved at the next meeting with the possible exception of the student evaluations.

Clifton Jones

- Reminded members of the discussion regarding the Rodgers Awards held last spring regarding the nomination forms and process. He said if the Council and the Faculty Senate is to have input in making changes before the process goes live in January, it needs to happen very soon. D. Topliff said he will look into who exactly to contact regarding this issue.

Sharynn Tomlin

- Reminded members mini grants are due today.

Adjournment