

**Academic Deans' Council**  
**January 25, 2018**  
**Provost's Conference Room**  
**Minutes**

**Present:** E. Ashworth-King, C. Gascoigne, C. Jones, S. Keith, L. Mayrand, J. Miazga, S. Tomlin, D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from January 18, 2018.  
Minutes approved.

**Old Business:**

2. Topic: Schedule Build/Class Times (D. Topliff)
  - D. Topliff informed members the President asked him about the status of class start times again this morning and if everyone was on-board.
3. Topic: Curriculum (D. Topliff)
  - D. Topliff reiterated that every program be reviewed to streamline and has only necessary requirements.
  - There was some discussion on the core and removing GS 1181 as a core requirement. Members reported that there was no negative feedback concerning removing GS 1181. J. Wegner informed members he has looked at seven degrees so far and it actually works out well to make GS 1181 and two lab hours degree requirements. J. Wenger said he will send out what he has worked on so far to members. Removing GS 1181 from the core will not be effective until fall of 2019.
  - The core listing in the University Catalog will be reformatted for the 2018-2019 catalog. A request was put forward to separate the University Catalog into two catalogs again - undergraduate and graduate.
  - There was some discussion of requiring minors. For some degrees minors are necessary but other degrees they are not. Degree changes will not be effective until 2019 fall.
  - There was some discussion on fully on-line bachelor's degrees. This would be a substantive change and must be sent for approval six months before desired implementation.
  - Faculty advisors will be required to attend training with no exceptions.

**New Business:**

4. Topic: TCCAO Highlights (D. Topliff)
  - D. Topliff gave a brief report of the discussions and topics at the Texas Council of Chief Academic Officers (TCCAO) conference.
  - D. Topliff said Rex Peebles of the Texas Higher Education Coordinating Board (THECB) was a speaker the first night of the conference. R. Peebles said performance-based funding is being proposed and the THECB is also working on trying to understand the issues of community colleges offering Bachelor's degrees. The other speaker of the evening was a representative from the Legislative Budget Board (LBB). The LBB is a non-partisan agency comprised entirely of civil servants. The LBB is essentially a budget analyst group that provides information to the legislators.

- D. Topliff informed members of several topics covered the second day of the conference such as marketable skills, competency-based education, partnerships with community colleges, and IT issues.

5. Topic: Texas Academic Leadership Academy (D. Topliff)

- D. Topliff shared with members the information presented at the TCCAO conference on the Texas Academic Leadership Academy. D. Topliff will send the Powerpoint presentation to members by email. The program has been presented to the Coordination Board Foundation for financial support and other funding is being sought to keep the cost paid by participants as low as possible.
- The academy itself will not process applications to the program. Participants must be approved by and submitted by the Universities. D. Topliff said a process to will be developed for participation in the program. The participants' names are needed by March.

**Roundtable**

John Wegner

- Informed members the GS 1181 faculty will get their section numbers and class times sent to them soon. This information will also be sent to the department chairs for schedule build.
- Informed members there are some changes to Early Alert. The information on changes will be sent out. He said it is vitally important for faculty to use Early Alert. He said he is available and willing to talk to the Faculty Senate and at department faculty meetings.

Erin Ashworth-King

- Reported to members there is no problem from faculty to require a statement on Blackboard indicating that Blackboard will not be used for a course.
- Informed members in regards to the President Awards that the decision was made to have a penalty for people not completing an application such as the application will not even be considered. Also the nomination of a department chair will require a clear indication of what are normal department chair duties and what is above and beyond those normal duties.

Clifton Jones

- Informed members the Management and Marketing department chair position has been offered and accepted. The new chair will begin June 1.
- Told members he and D. Erikson recorded a session for the 101.9 Sunday Morning Show that will air this coming Sunday.

Sharyn Tomlin

- Told members the new technology classroom is up and running and invited everyone to come by for a tour.

Leslie Mayrand

- Informed members of an issue with the textbook pilot program currently running. Some students paid but never received the product purchased. D. Topliff will look into the matter.

**Adjournment**