

Academic Deans' Council
February 1, 2018
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, S. Keith, L. Mayrand, P. Swets,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from January 25, 2018.
Minutes approved.

Announcements

- D. Topliff asked members to review the email sent this morning regarding the new Crisis Helpline available to students. He asked members to make sure faculty know about this service for students and put it in syllabi along with the disability services information. It was suggested that faculty also make sure students know they can use the health clinic.

Old Business:

2. Topic: Moves (D. Topliff)
 - D. Topliff informed members the Archer College is moved in and the Dean of the College of Science and Engineering has been moved into the Vincent building. It will be left up to the departments when to move faculty into their new spaces. The same moving rules are in force - faculty must box up all belongings and have the boxes ready for the movers to take to the new office space. The faculty member needs to dispose of any personal belongings they don't want themselves. Desks and file cabinets must be empty.
3. Topic: Curriculum Meetings (D. Topliff)
 - D. Topliff said the next UCC meeting is scheduled for March 2 but he will be at the Board of Regents meeting. The UCC meeting will be moved to another time which is dependent on several factors including a decision on the core curriculum. The core needs to be approved by the Coordinating Board before the UCC meets.
4. Topic: Curriculum (D. Topliff)
 - D. Topliff informed members he and J. Wegner met with the professional advisors and told them to look at every major and assess the changes required by the proposed changes to the core. The professional advisors are to come up with a template which will be approved by the deans and disbursed to the departments to use to streamline the degrees. He said the purpose of streamlining the degrees is to increase enrollment, retention, and graduation rates. The professional advisors were told that faculty advisors will be required to attend training with no exceptions.
 - D. Topliff said the President believes the next legislative session will implement performance-based funding. This funding will benefit institutions with lots of at-risk students.
 - Discussions to change degrees need to start this spring and should be part of assessment with proposals being submitted this spring as well. Degree changes will not be effective until 2019 fall.

- The next Dean's and Department Chairs/Heads meeting will discuss how to handle core, GS 1181, and overflow hours.
- D. Topliff said everyone attending the University Curriculum Committee meeting this Friday needs to look at what is being proposed for the core before coming to the meeting.
- D. Topliff said he will look at the Catalog and clarify what is ASU rules, SACS rules, and Coordinating Board rules.

New Business:

5. Topic: China Campus (D. Topliff)

- D. Topliff told members the China campus proposal is going before the Board of Regents March 1. The Chinese Minister of Education is reviewing the proposal and is waiting on BOR approval before moving forward. The China campus is still in negotiating steps and a lot of work needs to be done to finalize the deal. The earliest the China campus will open is the fall of 2019.
- D. Topliff said the impact on campus here is minimal and no faculty will be moved to China. Faculty may express a desire to move but no one will be required to.
- D. Topliff informed members the proceeds earned from the China campus will be used to endow academic initiatives on campus.

Roundtable

John Wegner

- Informed members prebuild and NSO will be clarified and testing will be done.
- Informed members the first Early Alerts were sent out yesterday. He asked that Chairs and faculty push these through.

Erin Ashworth-King

- Reported to members there are concerns about the tenure and promotion criteria going back to faculty.
- Said there are issues with the new Turn-it-in module. The new module allows changes to be made after faculty has completed it, such as changing grades, and there is no access to information from the old module.
- The OER group and Faculty Senate are interested in creating a new Information Technology committee of faculty from each college.

Clifton Jones

- Said the advisors are wondering with the prebuild schedules if the same number of rooms should be arranged for NSO. J. Wegner said the prebuild schedules will not change the structure of NSO and rooms should be arranged for as usual.

Adjournment