

Academic Deans' Council
February 8, 2018
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, S. Keith, J. Miazga, P. Swets, S. Tomlin,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from February 1, 2018.
Minutes approved.

Announcements

- D. Topliff briefly mentioned the many events taking place in the next few days: Dine with the Dean today featuring Dr. Paul Swets; True Blue Friday tomorrow; and several athletic events this weekend – softball tournament, baseball, basketball, and tennis. This is the first college tennis match in San Angelo in 30 years and there will be door prizes, free food (breakfast burritos and pizza for lunch), and B. May will deliver the first serve of the match.
- D. Topliff informed members a presentation by EAB on their product, Royal, has been scheduled for late March. He said ASU had a contract with Royal several years ago for a couple of years. EAB recently acquired the company. Royal works with students to help them get admitted.

Old Business:

2. Topic: Dual Credit Issues (D. Topliff)
 - D. Topliff informed members the proposed core changes include courses for Dual Credit schools to offer. There was some discussion of courses with high enrollment numbers taught by several High Schools that are not core courses.
 - There was a brief discussion of on-campus Dual Credit enrollment made up of local High School students. These students are very limited as to when they can take Dual Credit courses which is generally the 8:00 am start times. D. Topliff and J. Wegner will meet with K. Mikulik to discuss this issue.
3. Topic: Curriculum Meetings (D. Topliff)
 - D. Topliff said the next UCC meeting is scheduled for March 2 but he will be at the Board of Regents meeting. The UCC meeting will be moved to another time which is dependent on several factors including a decision on the core curriculum. The core needs to be approved by the Coordinating Board before the UCC meets.
4. Topic: Curriculum (D. Topliff)
 - D. Topliff said a template is being worked on by the professional advisors and B. Stewart. He reminded members the degrees should be looked at to see the effects made by moving GS 1181 out of the core and made a degree requirement. During this review the unwritten requirements, prerequisites, and number of hours should be looked into. Members were reminded that degrees requiring certification have other Coordinating Board requirements that need to be taken into account.

New Business:

5. Topic: Tornado and Fire Drills (D. Topliff)
 - D. Topliff referenced the email sent out yesterday regarding the fire drill in all academic buildings and told members he met with S. Spooner about the required emergency drills. The tornado drill has not yet been scheduled but it will be held about 1:00 pm so it will disrupt some classes. He said there will be plenty of advanced warning of the tornado drill so faculty can prepare for participation.
6. Topic: Graduation Requirements (D. Topliff)
 - D. Topliff said the first issue to discuss is the number of students who have close to 120 hours but didn't graduate. There are 400 students over the last 10 years in this situation. A process will be developed and implemented to contact these people with a specific plan toward graduating.
 - The second issue of discussion is the practice to allow students to walk at graduation but will not actually graduate. Some students walked with a GPA of less than 2.00. There were 14 students that walked in the fall who still needed more hours to graduate and they are not enrolled for the spring semester. There is no written policy on the current practice to allow students to walk. A proposed plan was put forth to require students must be within six hours, have a GPA no lower than 2.00, and already be enrolled in the required hours the next semester. J. Wegner and C. Gascoigne will work on the proposal and present it to the members. The new policy will be in effect 2018 fall.
7. Topic: Travel (D. Topliff)
 - D. Topliff informed members he received a couple of emails regarding travel issues. He will forward the emails to members. Chrome River, a software package to handle travel is being considered. Someone will be hired to write the program with ASU travel rules. The rules need to be reviewed and any suggestions for changes should be given to Dr. Topliff and he will forward them to J. Lennon.

Roundtable

John Wegner

- Informed members the probation policy (OP 10.07) will have a minor revision concerning students returning from probation. These students will need to go through the same procedures as a student returning from suspension.

Erin Ashworth-King

- Reported to members the deans' and department chairs' evaluations are on the j drive but are locked down. A person can look at their own evaluation but no one else can unless the person gives them permission to do so.

Paul Swets

- Informed members his college curriculum committee is putting forward a proposal to not require a minor for a BA or BS degree.

John Miazga

- Informed members superintendents will be on campus Wednesday. He invited members to attend lunch and, if possible, the meetings which start at 9:30 am.
- Told members on March 5 the national speaker Chris Ulmer will be on campus and will speak at 2 pm and 7 pm.

Adjournment