

**Academic Deans' Council**  
**March 8, 2018**  
**Provost's Conference Room**  
**Minutes**

**Present:** E. Ashworth-King, C. Jones, S. Keith, L. Mayrand, J. Miazga, P. Swets, S. Tomlin, D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from February 15, 2018.  
Minutes approved.

**Announcements**

- D. Topliff informed members the ribbon cutting for the Health and Human Services building will be held April 4 and the ribbon cutting for the new press box will be April 24.

**Old Business:**

2. Topic: University Web Site (D. Topliff)
  - D. Topliff informed members all changes on any web page to course descriptions or any other information that must reflect what is in the Catalog are required to be approved by the Office of the Provost before going live. The Provost Office and IT are working on a process to facilitate this requirement.
3. Topic: SACS (D. Topliff)
  - D. Topliff reminded members the SACS meeting is tomorrow at 1:30 pm. D. Topliff and B. Hawkins attended SACS training in Odessa last week and received the new SACS standards. B. Hawkins will have binders with the new SACS standards for everyone at the meeting tomorrow.
4. Topic: Minors & Curriculum (D. Topliff)
  - D. Topliff said C. Gascoigne conducted a survey of her college regarding doing away with the required minors for the B.A. and B.S. and after seeing the results asked D. Topliff to speak with her faculty on the issue because most are against this. D. Topliff said he may send a campus-wide survey on the issue to gather data. It is data and what is best for the student that will drive the decision on this matter. Data is also being collected as to what other institutions are doing and D. Topliff is looking at the history of when minors became required at ASU. There was some discussion. Further discussion will be held at a future meeting.
  - The final UCC meeting is March 23 since we should have the final decision on the core from the Coordinating Board by then.

### **New Business:**

**5. Topic: EAB Video (D. Topliff)**

- D. Topliff showed a brief demo video by EAB on the Student Success Collaborative program.
- D. Topliff said the app is customizable to ASU and the students will get this app at New Student Orientation (NSO). This program replaces GradesFirst.

**6. Topic: Safety Training (D. Topliff)**

- D. Topliff informed members of an incident related to him by the VPFA. After a student fell and was injured the VPFA received a phone call from a staff member demanding training be provided on how to care for injuries. D. Topliff referred members to the Environmental Health, Safety and Risk Management website which has information regarding campus safety and procedures. He also reminded members the University Clinic is for student use only.

### **Adjournment**