

Academic Deans' Council
May 3, 2018
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, S. Keith, L. Mayrand, P. Swets,
S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from April 19, 2018.
Minutes approved.

Announcements

- Reminded members the faculty recognition dinner is tonight. The social hour begins at 6:00 pm and dinner at 7:00 pm in the CJ Davidson.

Old Business:

2. Topic: Graduation (D. Topliff)
 - D. Topliff informed members the graduation ceremonies are reaching capacity, especially in the afternoon. A plan has been worked out to get all faculty members on the floor so none will need to sit in the stands but it will be a very tight fit. The floor will accommodate all students and faculty.
3. Topic: NSO (J. Wegner)
 - J. Wegner informed members the advisor trainings have been completed.
 - The pre-building of schedules will begin and asked members to remind chairs classes should indicate the maximum number of available seats.
 - J. Wegner asked members if the VP/Deans session should be kept as part of NSO or let that time slot be filled by something else. There was some discussion. The decision was made to eliminate the VP/Deans session.
4. Topic: Budget (D. Topliff)
 - D. Topliff told members there is nothing new to report on the budget.
 - D. Topliff said NSO registration is going up even though the cost to participate was increased.
 - D. Topliff said we should know in September what the Legislature will do regarding funding. It is still expected to be able to give a 1% or 2% raise this fall.

New Business:

5. Topic: Four-year Degree Plans (D. Topliff)
 - D. Topliff told members the 4-year degree plans need to be reviewed and changed to accurately reflect what the departments really want. Degree Works is built off the 4-year plans. He said core courses should be in the first two years if at all possible. He asked that attention be paid to prerequisites, the number of seats available in each course each term, and not every degree needs to have the same courses required the first semester. Any changes made to the 4-year degree plans will be effective 2019 Fall. D. Topliff told deans to talk to the department chairs, tell them the issues and ask what help is needed to work this out.

6. Topic: SSI Data (D. Topliff)

- D. Topliff said an email was sent out yesterday with the report of the student satisfaction inventory. He said there was a good participation rate with over 600 responses. ASU is at or above the national average on most items. He told members to review the section titled Opportunities/RNL Identified Challenges for areas where there might be room for improvement.

7. Topic: Eight-week Courses (D. Topliff)

- D. Topliff told members he and B. Hawkins participated in a webinar yesterday that focused on how Odessa College increased their completion rate by 92% over the last five years. One thing they have done is to offer almost exclusively 8-week courses. He asked members to look at undergraduate areas that may be able to go to 8-week courses and visit with faculty about this. The impact on Carr scholarships and probation also need to be taken into account.

8. Topic: Certificates (D. Topliff)

- D. Topliff said there are a lot of certificates listed in the Catalog and he expects that many have never or rarely have had anyone graduated in them. He said all certificates listed in the Catalog must be included in the 5th year report. D. Topliff will have a report run to see how many have graduated under each certificate.

Roundtable

Erin Ashworth-King

- Faculty Senate is working on the last OP.
- Faculty are interested in accessing the IDEA summary for deans and department chairs. D. Topliff said he will contact the Accountability Office to get them access.

Paul Swets

- Brought up the drop dates issue and the need to know if they will be changing.
- Told members there is a concern with some faculty about the summer classes only being held for five weeks.

John Wegner

- Informed members that because an advisor is leaving ASU employment he is taking the opportunity to look at ways to divide and change advising assignments.

Adjournment