

Academic Deans' Council
May 24, 2018
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, S. Keith, J. Miazga, P. Swets, S. Tomlin,
D. Topliff

Minutes:

1. Topic: Minutes from May 3, 2018.
Minutes approved.

Announcements

- Reminded members the laying of the wreath at ASU's Memorial Oak Grove is today at 2:00 pm.

Old Business:

2. Topic: Graduation (D. Topliff)
 - D. Topliff informed members 1000 students walked at one graduation ceremony which lasted just over an hour. He said after the December graduation ceremony there will no longer be a speaker.
 - D. Topliff said there were many elderly standing in the mezzanine at the afternoon graduation ceremony because there were no longer any seats available. He informed members a discussion of going to three ceremonies will be held. He asked members for their perspectives on the issue and there will be further discussion at a future meeting. He said there will be no changes implemented until after the December 2018 ceremony.
3. Topic: NSO/Enrollment Numbers (D. Topliff)
 - D. Topliff said the first NSO session is full. Enrollment numbers are continuing to be monitored and housing numbers are still up.
4. Topic: Budget (D. Topliff)
 - D. Topliff told members the whittling down of the Fiscal Year 19 budget is in process.
5. Topic: Certificates (D. Topliff)
 - D. Topliff shared a spreadsheet of all certificates on ASU's inventory showing the number of students graduated with each particular certificate since the 2014 fall semester. He said he will send the spreadsheet to members in an email. He reminded members all certificates listed in the Catalog must be included in the 5th year report. There was some discussion. Right now we can only see who graduated with a certificate and there isn't a way to monitor enrollment in certificates. D. Topliff asked members to share the list with faculty and review for possible revisions.
 - D. Topliff said he needs to know the faculty member responsible for overseeing each certificate because they must have credentials to go with the certificate discipline to be eligible to oversee that particular certificate.

New Business:

6. Topic: Study Abroad (D. Topliff)

- D. Topliff told members a situation came up recently regarding an on-line graduate student receiving financial aid that only completed 44% of the spring semester and failed every course and now must return all financial aid received. This student went on a study abroad course which was not paid for and financial aid won't pay for the course either. D. Topliff said there are several other issues regarding study abroad and he will be having a meeting with everyone who proposes a study abroad course to discuss these issues and no proposal will be approved until after an intensive review. There was some discussion of the issues and further discussion will be held at a future meeting.

7. Topic: Lecture/Lab Courses (D. Topliff)

- D. Topliff informed members Degree Works has problems handling the issue of a transfer student coming from a community college that has separate entries on the transcript for a lecture course and its lab. A solution is being worked on to address this issue as well as a process to catch this sort of issue earlier.

Roundtable

Erin Ashworth-King

- The new Faculty Senate president will begin July 5.

Carolyn Gascoigne

- Told members the candidates for the Director of the Library position will be coming to campus this week and next.

Adjournment