

Academic Deans' Council
June 28, 2018
Provost's Conference Room
Minutes

Present: E. Ashworth-King, C. Gascoigne, C. Jones, S. Keith, J. Miazga, S. Tomlin,
D. Topliff

Minutes:

1. Topic: Minutes from June 14, 2018.
Minutes approved.

Announcements

- B. May briefly spoke with members about the graduation ceremony. He informed members starting with the 2019 May graduation there will be three sessions and no speaker. The ceremony should be able to keep to an hour in length. Graduate students will remain with their departments. The Registrar's Office will decide which college will be in which session. There was no opposition to this graduation ceremony change.

Old Business:

2. Topic: Catalog/Student Handbook (D. Topliff)
 - D. Topliff informed members J. Flores's office is working on the Student Handbook. He said he noticed while reviewing the Student Handbook it does not agree with the content in OP 10.04. OP 10.04 is currently being revised. D. Topliff said the Student Handbook will be allowed to go forward as is and OP 10.04 will be revised to include what is in the Student Handbook.
3. Topic: NSO/Enrollment Numbers (D. Topliff)
 - D. Topliff said J. Wegner sent an email update on NSO. ASU is down 124 students from last year but housing numbers are still up. He said the only way to make up for lower enrollment is by increasing retention. More discussion on that issue in the future.
4. Topic: Transfer Students/ In and Out (D. Topliff)
 - D. Topliff informed members B. Hawkins is working on a report for him on students who have transferred out and graduated from other institutions. He is looking at majors, GPA, and test scores among other things to find out why students transferred out. Strategies to deal with this issue will be discussed at a future meeting.
5. Topic: Evaluations (D. Topliff)
 - D. Topliff reminded members staff evaluations are due to Human Resources by June 30.
6. Topic: Budget (D. Topliff)
 - D. Topliff told members the budget has been scrubbed and we should be fine this fiscal year.

New Business

7. Topic: Strategic Planning Council (D. Topliff)

- D. Topliff told members B. Hawkins updated him on the recent meetings. He said it was a good exercise to develop strategic plans but also things that can be done right now. D. Topliff said ASU needs to increase growth and retention. He said ASU is not even considered to be on the US NEWS and World Report list for many reasons and the things we lack in are things we already need to fix and are working on anyway.

Roundtable

Carolyn Gascoigne

- Told members two new candidates for the Director of the Library position will be coming to campus the third week in July.

Susan Keith

- Reported to members she met with the IBC committee and they had a good discussion and are working well together. Things are coming along well.

Adjournment