

**Academic Deans' Council**  
**July 19, 2018**  
**Provost's Conference Room**  
**Minutes**

**Present:** C. Gascoigne, M. Gritter, C. Jones, S. Keith, L. Mayrand, J. Miazga, S. Tomlin,  
D. Topliff, J. Wegner

**Minutes:**

1. Topic: Minutes from June 28, 2018.  
Minutes approved.

**Announcements**

- The University Assembly is Thursday, August 23. Continental breakfast at 8:30 am. Meeting is 9:00 to 10:30 am in the CJ Davidson. Everyone should attend.
- At the August Board of Regents meeting ASU will submit a change in automatic/assured admission from taking the top 10% of the graduating class to the top 25%.

**Old Business:**

2. Topic: NSO/Enrollment Numbers (D. Topliff)
  - J. Wegner informed members the NSO for transfer students will be held tomorrow. He said after this NFO is done it will be reviewed as to the necessity of having an NSO specifically for transfer students and the timing of holding such an NSO. He said the schedule is the same as other NSO events and the same pre-build process for new freshmen is used.
  - D. Topliff said as of last Friday enrollment is down 111 new freshmen from this time last year, however, housing numbers are still up.
  - D. Topliff shared with members the new "Come Back 2018" campaign. He said there are about 800 undergraduate and 300 graduate students in good standing with ASU that have not reregistered. Automated phone calls are being made, the President wrote a letter that is being mailed, and a website was created. S. Keith reported that within an hour and a half of the phone calls going out to the graduate students 4 reregistered.
  - The 2<sup>nd</sup> Year Retention Committee is meeting next week. One of the issues of discussion will be reinstating the requirement to house on campus for the first 2 years.
3. Topic: Transfer Students/ In and Out (D. Topliff)
  - D. Topliff informed members B. Hawkins is working on a report for him on students who have transferred out and graduated from other institutions. He is looking at majors, GPA, and test scores among other things to find out why students transferred out. Strategies to deal with this issue will be discussed at a future meeting.
4. Topic: Budget (D. Topliff)
  - D. Topliff told members if enrollment is truly down this year it will not affect this year's budget but ASU will feel the affect the next four years.

## **New Business**

### **5. Topic: New Faculty Orientation (D. Topliff)**

- D. Topliff told members the New Faculty Orientation will be held Monday, August 20. The agenda has been set and will be distributed later today. The only new item on the agenda is eLearning will be holding Blackboard training in the late afternoon after Human Resources on-boarding.

### **6. Topic: StraighterLine (D. Topliff)**

- D. Topliff told members he and J. Wegner had a phone call with StraighterLine yesterday. StraighterLine is an on-demand on-line education association and they charge a monthly subscription fee. It is self-paced and used mostly by athletes. StraighterLine does vet faculty that teach and all have at least a Master's degree. They contacted ASU to become a "partner institute" which is basically an articulation agreement. D. Topliff said if there are any courses ASU would like to look at, he can get the syllabus and examples of assignments and exams. He has also asked for a list of students who transferred into ASU. Further examination and review of StraighterLine will be conducted before a decision will be made.

## **Roundtable**

Carolyn Gascoigne

- Told members the two new candidates for the Director of the Library position were here this week and hopes to make a recommendation next week.

Sharynn Tomlin

- Reported to members the MBA student enrollment goal was met and there are still 32 more who will register.

John Wegner

- Dual Credit data will be run since we now have a couple of years' worth. Reports will be distributed soon.
- A pre-build issue came up regarding cross-college conflicts and t-sections. A giant spreadsheet is being created of all courses and when they are scheduled.
- Advisers have a matrix and will review it with department chairs for pre-build.

## **Adjournment**