

Registration Instructions

1. Log in to ramport.angelo.edu.
2. Go to the Registration tab.
3. Select the Add/Drop Courses link.
4. Select the appropriate term.
5. Answer the yes/no questions.
 - a. Parking Permit – Answer No if you do not have vehicle information at hand. You can do it later.
 - b. Installment Plan – Answer No if you are unsure. Answering Yes adds a \$30 nonrefundable fee to your bill.
 - c. Answering yes to the last two questions allows the Student Accounts office to apply financial aid to your bill and to contact you if a bill is due.
6. Review your answers to the questions, and click Continue with Registration.
7. Review the information about the Installment Plan, and click I Agree & Accept the Terms and Conditions of Student Billing.

Adding a Course

8. Click Class Search to look up the classes your advisor advised you to take.
9. Select the appropriate subject and click Course Search.
10. Find the course number and course title and click the View Sections button.
11. Click the check box for the class you wish to register, and click the Register button at the bottom of the page.
12. Continue registering by looking up each subject and course on your advising form. Any errors will appear in red text. Contact your advisor about any holds or unclear error messages.

Dropping a Course

8. Use the drop-down menu to select Web Drop next to the course you want to drop.
9. Click the Submit Changes button at the bottom of the screen to drop the class.

Important Notes

- MWF = Monday, Wednesday, Friday
- TR = Tuesday, Thursday
- Open check box = the course has open seats
- “C” check box = closed course, no open seats

Course Descriptions

1. **Online Asynchronous:** Class is fully online. Students complete assignments and view course material without meeting at specific times.
2. **Online Synchronous:** Class is fully online, but students must log in and meet at the designated course time.
3. **F2F with Remote Option:** Students can attend the class face to face or access the course remotely. Attendance at the scheduled course time required.
4. **F2F/Remote Attendance Split:** Students will meet both face to face and online during the week. Online meetings and assignments/exams might be synchronous or asynchronous depending on the course. Attendance at specific times will likely be required, but students might only meet face to face one or two times per week.
5. **F2F:** Traditional face to face course that meets at designated class time.