

Academic Deans' Council
November 29, 2018
Provost's Conference Room
Minutes

Present: C. Gascoigne, M. Gritter, C. Jones, L. Mayrand, J. Miazga, P. Swets, S. Tomlin,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from November 15, 2018.
Minutes approved.

Announcements

- D. Topliff informed members the art sculpture is being installed in front of the Health and Human Services building. He said the large oak tree will not be removed.

Old Business:

2. Topic: SACS (D. Topliff)
 - D. Topliff reminded members of the SACS meeting in New Orleans in two weeks.
3. Topic: Dual Credit (D. Topliff)
 - D. Topliff said the pilot program for on-line Dual Credit courses will be held in the spring semester for a couple of courses.
 - D. Topliff informed members ASU will have 17 to 18 new high schools offering Dual Credit in the fall and most of those courses will be on-line. He said Frenship already has 150 students for the fall offering of the on-line Dual Credit government course.
 - D. Topliff said online tutorials and videos are in development for advising Dual Credit students. J. Wegner said the ASU Academic Advisors will go to Central this spring to advise Juniors regarding enrolling in Dual Credit courses.
4. Topic: Budget (D. Topliff)
 - D. Topliff informed members the preliminary estimate on formula funding has been received. Further information will be given after the VPFA looks at the details.

New Business

5. Topic: Dean Searches (D. Topliff)
 - D. Topliff said he sent out the "everyone" email regarding the search committee for the Dean of Education position yesterday. He said he received some responses and questions. D. Topliff said the committee is small in size but everyone will have a chance to give input.
6. Topic: Graduation Proposal (D. Topliff)
 - D. Topliff distributed to members a document with three schedule options for the graduation ceremony in May. He said the options came about after a meeting he had with the Registrar and a Special Events representative. The December graduation ceremony is not changing. D. Topliff said the schedule option #1 has been settled on for May. He said the schedule may change for subsequent graduations after we see how May goes.

- A discussion regarding including graduate program advisors on stage in the “handshake line” was held. The graduate program advisors will stand in line at the head of each program group.
7. Topic: International Admissions (D. Topliff)
- D. Topliff informed members the admission requirements for International Studies is being reviewed and revisions will be made. He said the TOEFL score requirement may be lowered to bring ASU’s requirements in line with requirements of other similar institutions.
8. Topic: Web Site Revision (D. Topliff)
- D. Topliff informed members the Communications and Marketing Office has hired a company to review and revise ASU’s websites. Currently ASU has two separate websites, angelo.edu and myfuture.com, that need to be combined into one site. The angelosports.com site will stay separate. He said seven focus groups will be created and the Deans’ Council will be one such group
 - D. Topliff said negotiations are underway with Ellucian for contracting Curriculog and Acalog programs. He reminded members Curriculog is a curriculum management program and Acalog is a catalog management program and we had a demonstration meeting back at the end of July.

Roundtable

Leslie Mayrand

- Informed members the Physical Therapy department received notice of continuing accreditation and the next review will be in 2027.

John Wegner

- Informed members the advisors are looking at course matrixes to make sure course suggestions are accurate and will contact departments with information. The department chairs need to give feedback to the advisors.

Paul Swets

- Said his faculty would like a later drop date deadline. He said whatever the drop date is determined to be there needs to be a consensus in this group of the procedures and guidelines to follow regarding requests to drop or withdraw after the deadline has passed. P. Swets and J. Wegner will work to create a draft of procedures and present them to the group at a later date.
- D. Topliff said he will talk to Financial Aid and the Registrar regarding the drop date. It was noted the deadline date is within a couple of days of almost all other Texas institutions and there must be a reason for that.
- Clarification is needed for the drop and withdraw deadlines and procedures for the 8-week courses.

Adjournment