

Academic Deans' Council
January 24, 2019
Provost's Conference Room
Minutes

Present: C. Gascoigne, M. Gritter, C. Jones, L. Mayrand, J. Miazga, P. Swets, S. Tomlin,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from January 10, 2019.
Minutes approved.

Announcements

- D. Topliff reminded members the human trafficking prevention presentation is February 1 at 1:00 pm. The event is sponsored by the Rotary Club and Workforce Commission.
- M. Gritter reminded members the Open Educational Resources (OER) workshops are tomorrow. The staff session will be 10-11:30 am and the faculty session will be 1:30-3:30 and registration is required. The workshop sessions will also be streamed live and recorded.

Old Business:

2. Topic: Dean Searches (D. Topliff)
 - C. Gascoigne said the College of Education Dean position search committee will conduct Zoom interviews next week and the top few candidates will be invited to campus for interviews by the middle of February.
 - P. Swets said the College of Graduate Studies and Research Dean position received 19 applications. The search committee will meet February 15 for the first vetting.
 - J. Wegner said the College of Arts and Humanities Dean position has received 5 applications so far. The job posting went up late last week. The search committee has been formed.
 - D. Topliff said a VPAA account may be used to cover prospective employee travel expenses and to contact C. Parks for account information.
3. Topic: SACS 5th Year Report (D. Topliff)
 - D. Topliff told members to get their completed sections to B. Hawkins as soon as possible. He said he is working with B. Hawkins to create a timeline for completion of this report.
 - D. Topliff said it has come to his attention that some required data has not been collected by anyone or kept anywhere. Steps are being taken to remedy this.
 - D. Topliff said certificate programs need to be looked at. These programs also need data to be collected and reported.
 - C. Jones told members for accreditation he needs alumni surveys done. He said he was directed to K. Adams with Alumni Relations but she said they do not conduct surveys at this time. L. Mayrand said she does alumni surveys out of her office for accreditation purposes.
4. Topic: Promotion and Tenure (D. Topliff)
 - D. Topliff told members to talk to department chairs to make sure department criteria has been completed, published, and made available to all faculty members. D. Topliff said

“no” votes also need to be documented and the documentation must be included in the evaluation packet.

- P. Swets said the select committee is meeting next week to work on the OP’s final changes and clarifications.
- C. Jones informed members he received a request to tweak a criteria and asked members for examples of what their areas have as criteria regarding peer observation.

5. Topic: Curriculum (D. Topliff)

- D. Topliff told members the UCC is meeting March 1. The core was submitted to the Coordinating Board but no response has yet been received. He said departments can make curriculum and degree changes based on the proposed core with the assumption it will be approved.

6. Topic: Budget (D. Topliff)

- D. Topliff said the House and Senate budgets have both come out. He said ASU will receive formula funding this time that we didn’t get before. The House budget hold-harmless funds were moved to Institutional Enhancement. The Senate budget kept hold-harmless funds with no change in the amount of funding. D. Topliff said there are no changes for non-formula-based funding.
- D. Topliff informed members the current projected enrollment numbers are down about 85 students.
- D. Topliff told reminded some purchase requests may get returned due to HUB vendor issues. He said B. May and A. Wright replied to Senator West regarding HUB vendors.

New Business

7. Topic: Core Proposal from CB and Legislature (D. Topliff)

- D. Topliff informed members curriculum was a major topic of discussion at his Texas Council of Chief Academic Officers (TCCAO) meeting earlier this week. He said Rex Peebles from the Coordinating Board talked about the legislature tasking the CB to come up with field of study for the top 25 majors. A list is published on the CB website. D. Topliff said he has appointed some faculty members to field of study in their areas. He said he will send information to members and this issue will be discussed at a future meeting.
- D. Topliff said the Undergraduate Education Advisory Board has submitted a proposal to the legislature to not allow anything in code 90 that is also listed under another code. This proposal has resulted in some legislation being written to completely eliminate code 90.

Roundtable

Clifton Jones

- Informed members the first of two AEF faculty has been hired with a joint appointment with TTU. These are tenure-track positions and are funded for the first five years by a grant.

John Miazga

- Informed members 39 Korean students are on campus for five weeks. A welcome reception will be held Monday, January 28 at the LeGrand Alumni Center. He said 10 students are staying with host families in Miles, Texas and the rest are with host families here in San Angelo.

Matt Gritter

- Asked how to schedule fall dual credit students. D. Topliff said next week the MOUs will be completed and then we will know the number of students. He said it is expected twenty new High Schools will be added to the list offering dual credit for ASU in the fall. D. Topliff said funding of dual credit may need to be revised and an increase in section sizes may be required as well.

Carolyn Gascoigne

- Informed members the foreign affairs speaker event is February 19.

John Wegner

- Informed members fifty faculty members will teach GS 1181 courses in the fall. a GS 1181 course for students with disabilities is in the works to be offered during the summer terms.
- Advisors are going to High Schools to talk with dual credit students about scheduling classes and how the dual credit courses fit in.
- The 2nd year retention group will talk to department chairs about identifying a department retention liaison.
- A list of undeclared students will go out next week to departments that they may use to recruit these students to a Major. A GS 1181 course in Major exploration is in creation and will be required for undeclared students to take.

Adjournment