

Academic Deans' Council
July 11, 2019
Provost's Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, C. Kreidler, L. Mayrand, J. Miazga, M. Salisbury, S. Tomlin, D. Topliff, J. Wegner.

Minutes:

1. Topic: Minutes from June 27, 2019.
Minutes approved.

Announcements

- D. Topliff informed members J. Greenfield will move from the VETS Center to the Assistant Registrar's position effective August 15. He said later today an announcement will be made of who will be the new Degree Audit and Curriculum Coordinator effective September 1. D. Topliff said A. Hobbs has resigned from the Accountability Office and an IT person will move into this position.

Old Business:

2. Topic: Budget (D. Topliff)
 - D. Topliff said the email regarding the 5% raise was sent out by the President last week. He said this represents about \$2.5 million and is now a recurring expense.
 - D. Topliff said we need to do everything we can to recruit and retain students but admission standards will not be lowered.
 - D. Topliff informed members the FY20 budget includes funds for 2nd-year retention initiatives. The 2nd-year retention committee has been disbanded and a new committee will be formed in the fall.

New Business:

3. Topic: HSI Grant Proposal (D. Topliff)
 - D. Topliff said two or three HSI grants are being worked on. He said he, J Flores, and J. Wegner are working on a Title V grant. The BIS and BAAS will move to a new entity, School for Interdisciplinary Studies, housed in the Freshman College. The new entity will coordinate student support efforts across campus and one focus will be on on-line education and increase support for those students. Another HSI grant concerns the Graduate School and promotes post-baccalaureate initiatives.
 - D. Topliff informed members a new position will be created, Corporate Liaison. This person will travel 4-5 days a week to visit every potential employer in west Texas and eventually all Texas.
4. Topic: Catalogs (D. Topliff)
 - D. Topliff informed members the two Catalogs are ready for proofing. He said all changes must go through the deans before being sent to C. Parks. The deadline for submitting changes is August 1.
 - D. Topliff said the two catalog software programs are in the process of being reviewed and vetted. Price quotes have not yet been received. He said he will keep members informed.

Roundtable

John Wegner

- Informed members the call campaign of robo calls with a message from the President is being revised since the call center has shut down. He said the departments may be contacted for a list of students to be reached out to.
- The last two NSO events are July 25 and July 26. The number of attendees is about 150 each right now. Historically a surge in attendees occurs after July 4 and he hopes it happens this year as well. He said class caps should be where they need to be and for these last two NSO events it is very important that a department chair is available to help with the more complicated schedules seen this late in the process.

Clifton Jones

- Asked about the renovation of the Men's hi-rise building. D. Topliff said the cost to renovate the building is around \$24 million and the project is on hold for now.

Don Topliff

- D. Topliff informed members the Café will be open for business the beginning of school. He said it has been proposed to rename the facility. The Café will not be completely finished until mid-September.
- The Chapel construction is underway and should be completed by the middle of spring.
- The museum final bids go to the Board of Regents in August. Groundbreaking will be after BOR approval about mid-August. Construction should be completed by med-September 2020.

Adjournment