

Academic Deans' Council
September 19, 2019
Provost's Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, C. Kreidler, M. Salisbury, P. Swets, S. Tomlin, D. Topliff, J. Wegner.

Minutes:

1. Topic: Minutes from September 12, 2019.
Minutes approved with correction.

Announcements

- D. Topliff informed members the department faculty meetings with the President and Provost are going well and about 2/3 done. He asked members to let him know if there is anything the President and Provost need to know or talk about at these meetings.

Old Business:

2. Topic: Transfer Enrollment (D. Topliff)
 - D. Topliff shared with members a chart of 12th class day enrollment numbers covering fall 2015 through fall 2019. Total 2019 Fall enrollment is 10,569 which is 1.5% higher than 2018 Fall total enrollment. The retention rate is at 69.1% and HSI status is 41.39%.
 - D. Topliff said there are no surprises in the numbers except for transfer students. He said he and the President are about to undertake trips to Community colleges to promote transfer to ASU. Some locations of these Community colleges include West Texas, Kansas, Colorado, and New Mexico. He said promotion of Carr scholarships will be increased. D. Topliff informed members a transfer compact partnership agreement with Alamo Colleges will be signed Monday. D. Topliff asked members to let the Provost and President know if they are aware of any Community colleges that should be visited.
 - D. Topliff said ten more Dual Credit High Schools will be added beginning the 2020 spring semester. He said Student Affairs and Enrollment Management and the College of Graduate Studies and Research have recruitment and retention plans being implemented. D. Topliff asked members to share any ideas for recruitment and retention with him.
 - D. Topliff asked members to go back to departments to encourage development of online courses, especially upper-division courses. He said instructional designers should be developing these courses. There was some discussion. It was mentioned that all new hire faculty should be expected to teach online courses as part of their regular duty.
3. Topic: Tenure and Promotion Discussion Continued (D. Topliff)
 - D. Topliff informed members he met with the Faculty Senate Executive Committee yesterday. He said he was reminded there is a particular process that must be followed to make any changes to OP 06.23. D. Topliff shared the process with members. There was some discussion. He said this process explains why it took nine years for the last revision to be done.
 - D. Topliff said the Faculty Senate meets next week and he will address the issues of OP 06.23 with them.

New Business:

4. Topic: Travel (D. Topliff)
 - D. Topliff said there are many complaints about the new travel policies especially in regards to student travel. He said two policies are in direct conflict with each other. There was some

discussion. State funds have different requirements than travel on local funds. D. Topliff said IE funds are considered local funds and can be used for student travel. He said student travel will be removed out of the graduate surcharge. M. Salisbury will draft a new policy with that change.

- D. Topliff said any issues with Travel after all things are turned in that are unresolved should be shared with the Provost.

5. Topic: Student Housing Policy (D. Topliff)

- D. Topliff informed members a major revision of this policy was just posted. He told members they need to review the OP carefully. There was some discussion of the new policy requirement for students to live in dorms for four long semesters instead of two as previously required. This applies to all NFTs, even if they are in Senior status. It was brought up that this is also a food issue since students residing in a dorm are required to purchase a meal plan. Food is not available at all the times students need it.

6. Topic: Class Caps Committee (D. Topliff)

- D. Topliff informed members the committee is meeting for the first time tomorrow. The committee consists of a department chair from each College and representatives from the Registrar's Office, Special Events, and Faculty Senate. This committee will come up with recommendations. D. Topliff said one reason the University is not growing is because classes are full. Students leave because they can't get into classes. He said upper-division courses should also be looked at as well as the time classes are offered.

7. Topic: Blackboard Ally (D. Topliff)

- D. Topliff informed members Ally is an Ellucian product and will help with accessibility on Blackboard. Rollout is in October and training will be offered. The purpose of this program is to help make the content on Blackboard accessible and in ADA compliance.

Roundtable

John Wegner

- Informed members retention liaisons will get a list of students on the drop list for today at 5:00 pm. He said one student originally on this list last week was contacted and sent to Financial Aid and they were able to get him some funds.
- Informed members there are Work Study funds for administrative costs in an amount much higher than needed and he is working with Financial Aid to move some of this money to student salary accounts to be able to hire more students.

Paul Swets

- Shared a draft proposal from the College of Science and Engineering for course inclusion and exclusion in determining grade calculation because of change from 4-hour course to 3-hour course and 1-hour lab. This policy should be in place before advising. D. Topliff asked members to share the proposal with advisors and department chairs and he will talk with the Registrar's Office. P. Swets will send the proposal to members by email today.

John Klingemann

- Informed members the College of Arts and Humanities received two research grants and over the next five years will hire more students.

Clifton Jones

- Informed members the accreditation team from ACBSP is here Sunday through Wednesday. He said this is the agency ASU has been accredited through for many years. Renewal comes up every ten years and the visit is structured very similarly to a SACS visit. C. Jones emphasized this agency is different than the other accreditation agency, AACSB.

Adjournment