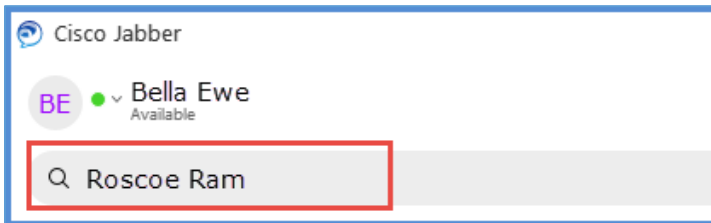


Share your screen with Cisco Jabber

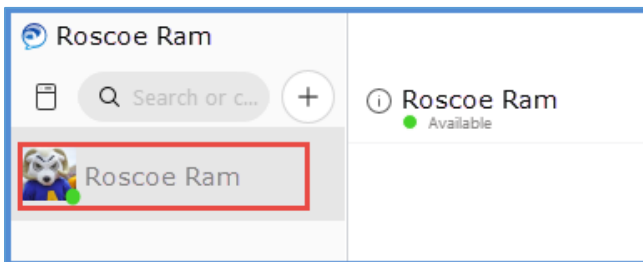
1. Open Cisco Jabber from your desktop



2. In the search box, type in the name of the person to contact



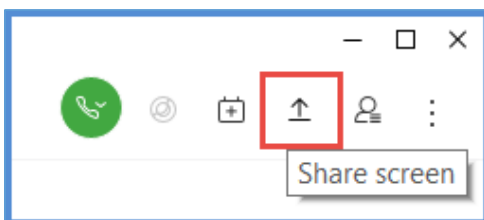
3. Double-click on their name to open a communication window



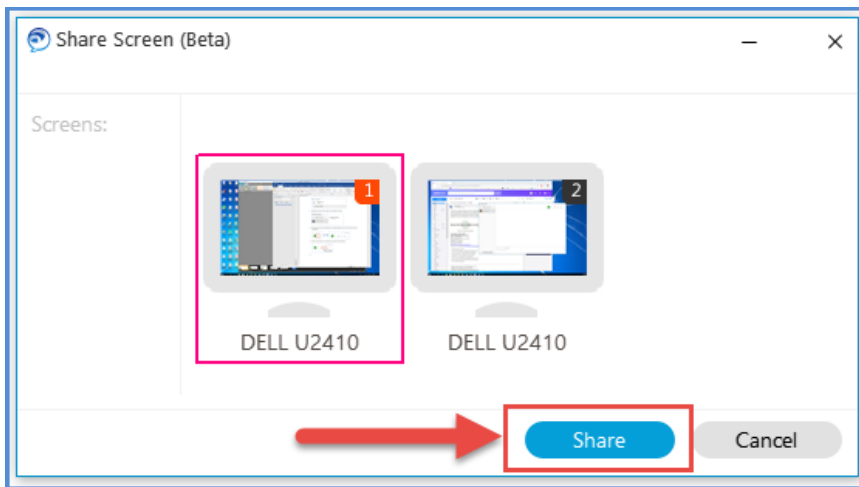
4. To share your screen, click the ellipses in the upper right-hand corner of the window to view more options



5. Click the "Screen Share" icon (vertical arrow above a horizontal line)



6. The “Share Screen” window will appear. If you have multiple monitors, select the monitor you want to share, then click “Share”.



7. An orange border will appear around the window you are sharing.
8. Click the “Stop Sharing” button when you are finished sharing your screen. If you do not see the “Stop Sharing” button, hover over the “You are sharing your screen” and the “Stop Sharing” button will appear.

