

**Academic Deans' Council**  
**October 31, 2019**  
**Provost's Conference Room**  
**Minutes**

**Present:** S. Clouse, J. Klingemann, C. Kreidler, L. Mayrand, M. Salisbury, P. Swets, S. Tomlin, D. Topliff, J. Wegner.

**Minutes:**

1. Topic: Minutes from October 24, 2019.  
Minutes approved.

**Announcements**

- D. Topliff said a graduate of ASU, Matthew Williams, received the Medal of Honor yesterday. Dr. Brian May attended the ceremony. D. Topliff said Matthew will be made a distinguished alumnus next year.

**Old Business:**

2. Topic: OP 06.23/Faculty Select Committee (D. Topliff)
  - D. Topliff said OP 06.23 is up for review in 2020. The Faculty Select Committee needs to be formed. Each College is to hold elections for two representatives to be on the committee. He asked members to review the OP in regards to the formation of the committee and to hold elections within two weeks. The committee needs to be finalized by December 1.

**New Business:**

3. Topic: Minors on Campus (D. Topliff)
  - D. Topliff told members using University resources to enrich yourself (ex: private lessons) is against State law. He told members any such activities they are aware of must be stopped immediately.
  - D. Topliff related a recent situation involving a minor on campus. There was some discussion regarding the training already in place for ASU employees who deal with minors on campus. It was suggested that the training become mandatory for all.
4. Topic: Ally (D. Topliff)
  - D. Topliff said this meeting showed as cancelled on his calendar but now understands the meeting did actually take place. Ally is the software that assesses websites and documents for compliance with disability accessibility. The software is available now but not "turned on" since there has not been any training yet. There is a possibility that a pilot program will be run first before the software is opened to all on campus.
  - The College of Education is still running the pilot program for Concourse this spring semester.
5. Topic: Teacher Education Committee/UCC (D. Topliff)
  - D. Topliff informed members it appears this committee has not met in a number of years. The last meeting minutes found are from 2012. Two deans said the committee has met at least twice a year and suggested who might have the minutes for these meetings.
  - D. Topliff said the TE Committee must meet before the UCC meeting to vet any changes that affect teacher education. He said any changes that impact teacher education will be pulled from the UCC agenda and deferred to the spring. The UCC is meeting tomorrow. S. Clouse said the TE Committee will meet in November.

**6. Topic: Distance Education Council/OP 04.11 (D. Topliff)**

- D. Topliff told members this council is currently not in place. He asked for recommendations of the construct of this committee. There was a brief discussion. D. Topliff asked members to email him suggestions.

**Roundtable**

Sharynn Tomlin

- Told members the first lecture by the Free Market Institute was yesterday and there was standing room only. Mostly students attended but there were many others too. There will be three more lectures in the spring.
- D. Topliff informed members the Free Market Institute is funded for the first five years by a local donor.

**Adjournment**