

Academic Deans' Council
December 5, 2019
Provost's Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, C. Kreidler, L. Mayrand, M. Salisbury, P. Swets, S. Tomlin, D. Topliff.

Minutes:

1. Topic: Minutes from November 14, 2019.
Minutes approved.

Old Business:

2. Topic: Faculty Development (D. Topliff)
 - D. Topliff told members there will be two face-to-face large sessions before the beginning of the spring semester, January 7 and 8, in the CJ Davidson on classroom management and student discipline. He asked members to send him any other topic suggestions. The agenda has not been set yet. An outside ASU resource is being sought to deliver this training. D. Topliff said the BIT Coordinator and Student Conduct Director will also be involved. It was suggested that he contact the Region Service Center for possible presenters.
3. Topic: OP 10.07 (D. Topliff)
 - D. Topliff said this OP has made a difference. He said there are clearly fewer suspensions since implementation, however, there are some issues that need to be reworked. D. Topliff distributed a draft revised version with proposed changes for members to review and prepare to discussion at a future meeting. He also noted a policy is needed for students admitted to ASU on suspension based on their dual credit work. The revised policy will not be implemented until the 2020 fall semester. D. Topliff said the Faculty Senate needs to review and discuss this policy as well.

New Business:

4. Topic: Monthly Update with President (B. May)
 - B. May told members at the Board of Regents meeting next week an announcement will be made of Angelo State University purchasing the strip center on Vanderventer. The main purpose of the purchase is to expand parking. He said the current occupants, Asian Market and a pizza restaurant, will be allowed to stay. B. May said if any current occupant goes out of business the space will be kept for ASU use. He said possible use could be overflow office space. B. May said donors will help cover about 1/3 to 1/2 of the cost of the purchase with the balance of the funds coming from an ASU account.
 - B. May informed members the University is ready to consider new program ideas such as the Doctor of Nursing and Doctor of Education in Leadership. He said donors will try to be found to help fund new programs.
 - B. May said there will be no speaker at the December graduation ceremony and there will be more time between sessions to accommodate turn over.

5. Topic: Transfer Student and Course Information (K. Mikulik)
 - K. Mikulik gave a brief presentation on the responsibilities of the transfer area within the Office of Admissions. She distributed a handout and directed members to the myfuture.angelo.edu/transfers website. K. Mikulik said transcripts are in OnBase and advisors and department chairs have access to them. There was discussion of the information in the handout. The document will be attached to this meeting's minutes.
6. Topic: Global Document Fee (D. Topliff)
 - D. Topliff told a new Global Fee Document will be presented to the Board of Regents for approval next week. The new fees will be implemented beginning the 2020 fall semester. He said the Student Government Association officers have already seen the proposed document. D. Topliff said one change is differential tuition for Business and Engineering. Another change is an increase in the Athletic fee to cover scholarships and operating costs and eliminate the need to use designated tuition to cover any shortfalls. D. Topliff said overall the increase in tuition is about 2.7%. He said on the State tuition cost scale ASU is still in the bottom third.

Roundtable

Crystal Kreitler

- Informed members the Faculty Senate has discussed syllabi and need clarification on compliance and the strategy for implementation. There was some discussion. Some Colleges have a template for syllabi available but faculty members are not required to use the template. C. Kreitler said the Faculty Senate encourages faculty members to use the templates where available.
- D. Topliff said the OP is in the process of being reviewed and updated to include ADA compliance and a requirement for department chairs to review all syllabi.

Scarlet Clouse

- Gave a brief update on the Concourse pilot program. The pilot will run the 2020 spring B term. She related some feedback from other institutions already using the software. Overall the responses are very positive.

Paul Swets

- Informed members the late drop/withdrawal committee has received feedback from faculty members requesting another committee be formed for regular drop/withdrawal issues. He said a proposal will be presented at the next meeting.

Micheal Salisbury

- Said E. Randell will contact deans to request volunteers for the research proposal committee.
- Informed members potential graduate students that have ASU transcripts do not need to send transcripts to the College of Graduate Studies and Research. The College can already access those transcripts. He asked members to pass the word on.

John Klingemann

- Said the announcement of the new department chair for the Department of Security Studies and Criminal Justice will be sent out in January.

Adjournment