

Academic Deans' Council
January 16, 2020
Provost's Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, C. Kreitler, P. Swets, J. Wegner,
D. Topliff, M. Salisbury, L. Mayrand

Minutes:

1. Topic: Minutes from January 9, 2020.
Minutes approved with corrections.

Announcements:

1. D. Topliff reminded everyone of the University Assembly.
2. D. Topliff discussed the site visit to Delta State with C. Jones and B. May to view the Business Aviation Program and the meeting with Skyline Aviation. This program might be a potential avenue for ASU. D. Topliff will update the council with future discussions.

Business:

1. Topic: Faculty Development (D. Topliff)
 - D. Topliff stated that the Wednesday session should be posted by Friday on the Faculty Learning Commons website. D. Topliff mentioned that there is always room for topic suggestions for future events.
 - J. Klingemann stated he received positive feedback from the department chairs.
 - D. Topliff mentioned that the Faculty Development events will be held twice a year.
 - S. Clouse stated there will be "Food for Thought" sessions in the future held by education.
2. Topic: Adjuncts and Overloads (D. Topliff)
 - D. Topliff reminded everyone that there is a large amount of overloads and they need to have them in prior to the start of class.
3. EAB Contract (D. Topliff)
 - D. Topliff explained that there is a conference call next week regarding the EAB Contract and many of the current issues with the contract will be discussed.
 - D. Topliff will keep the council updated as decisions are made on this contract.
4. Enrollment (D. Topliff)
 - D. Topliff went over the Fall 2019 enrollment numbers.
 - J. Wegner discussed current registration. He continued with expressing his concern regarding the start time and date for registration and the availability of faculty and staff for issues that may arise.
 - D. Topliff explained that there needs to be a review of the Bursar, Financial Aid and Registrar's offices to examine potential ways to address these issues.
 - C. Kreitler expressed the concern that Faculty and Staff are not always available on campus to lift student holds.
 - J. Wegner stated there are some holds they can lift but others that they do not have the authority and asked about options to resolve this.
 - P. Swets suggested a review of the guidelines for Department Chairs to be available, especially the week prior to classes starting.

- C. Jones mentioned that this is a concern that will need to be looked at, someone needs to be around to have authority to address these issues.
- D. Topliff continued the conversation moving on with Dual Credit. He mentioned that ASU was in the process of hiring someone to expand the Dual Credit initiative across the state (border to border)
- D. Topliff expanded on the enrollment issues by discussing online degree programs.
- M. Salisbury brought up issue with the higher cost of out-of-state tuition and that maybe this needs to be decreased or at least examined.
- D. Topliff elaborated on the out-of-state tuition by stating the State does not use out-of-state enrollment numbers in formula funding.
- Further discussion ensued by several members of the council regarding the logistics of distance education.
- J. Wegner expressed that he approved of Option 2 with regards to the email that was sent on the advising and schedule build.
- J. Wegner stated the registration will start opening up at 7:00am verses midnight due to availability of advising.

5. Title V Grant (D. Topliff)

- D. Topliff stated the Title V Grant will be due February 10th and they are currently working on the proposal. Proposal will focus on the teaching shortage in rural and low-income areas. In turn, this grant may possibly increase ASU's competitiveness with online programs. D. Topliff said that he will keep the council updated on this process.
- S. Clouse explained that they are looking at alternative ways to deliver STEM courses to these campuses.
- J. Wegner explained the need for after-hours support for online degree programs.
- D. Topliff discussed the hurdles of 8-week courses and the ability to apply them to many of the programs. There was further discussion regarding the need to appropriately make use of the instructional designers.
- C. Jones explained the possible need for online instructional training for those teaching online.
- S. Clouse expressed her past experiences with implementing online programs and the tremendous amount of logistics that need to be considered when pursuing this route.
- More discussion was made regarding online programs issues including requirements for faculty (tenured and non-tenured), courses that can be delivered online vs those that cannot, and infrastructure for support of online programs. L. Mayrand discussed their experiences with the online Social Work degree.
- M. Salisbury brought up discussion regarding mini-mesters.
- D. Topliff stated that this matter will be discussed further in the future.

Roundtable

Scarlett Clouse

- Informed the council that her college's Korean students will be on campus soon.

John Wegner

- Discussed the requirement of GS 1181. Should this be required for incoming dual credit students with a higher number of transfer hours. He requested that this be discussed with the faculty.

Adjournment