

Academic Deans' Council
January 23, 2020
Provost's Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, C. Kreidler, L. Mayrand, P. Swets, D. Topliff, J. Wegner.

Minutes:

1. Topic: Minutes from January 16, 2020.
Minutes approved with corrections.

Old Business:

2. Topic: Faculty Development Video Link (D. Topliff)
 - D. Topliff told members the video link for the two face-to-face faculty development sessions held January 7 and 8 is up and working. He said the audio issues were caused by new equipment and RamTV students are correcting the issues so future events will not be affected.
3. Topic: Small Classes (D. Topliff)
 - D. Topliff laid the stack of small class approval requests he has received for this semester on the table. There are over 120 forms. He said he wanted members to see how large the stack was and he asked them to make sure to be aware of how many small class requests are submitted.
4. Topic: EAB Contract (D. Topliff)
 - D. Topliff said he has a conference call at 11:00 am today regarding the EAB contract and many of the current issues with the contract will be discussed. He will be taking a hard line on cost and service.
 - D. Topliff asked how much use the Colleges are getting. There was some discussion. There is potential for a lot of use but few are actually using contract services - Navigate (the appointment scheduler), analytics (report dashboard and student success markers), early alert tool. The EAB program can be replaced by GradesFirst. Navigate use has resulted in a great reduction of no-shows to advising appointments. The ability to send text messages and email is very convenient.
 - D. Topliff informed members EAB wants a 5-year contract at the cost of about \$1 million. The use of the program for graduate students is almost none and the program does not apply to Dual Credit students. D. Topliff will keep members updated on contract negotiations.
5. Topic: Title V Grant Proposal (D. Topliff)
 - D. Topliff said the proposal is still being worked on. This morning there was a meeting with representatives from the Registrar's, Bursar's, and Controller's offices to look at processes across the board. D. Topliff said there is a need to change the way we do business in several ways.

New Business:

6. Topic: Coordinating Board (D. Topliff)

- D. Topliff informed members he attended his Texas Council of Chief Academic Officers (TCCAO) meeting Wednesday. The key speaker was the new commissioner of the Coordinating Board. D. Topliff said he received an email regarding the restructure of CB personnel and the hiring of new people.
- D. Topliff asked the CB Commissioner about the 2-tier Core study that was put on hold after the death of R. Peebles. D. Topliff is on the committee. The senate bill presented by Senator West is still pending. The Commissioner responded the state statues but be followed but the CB shouldn't tell institutions what the Core should be.
- D. Topliff told members the opportunity should now be taken to submit new programs that are financially feasible and good for students.

7. Topic: Acadeum (J. Wegner)

- J. Wegner informed members there is a meeting next week and ASU will be moving forward with the pilot program for Core courses only at this time. He said the University will choose which students will be participating in the program, which programs and courses will be part of the pilot program, and which other institutions will be part of the pilot program. J. Wegner said he expects to never have more than 150 students in this program if ASU goes forward with full implementation. J. Wegner said he has no cost or background logistics information at this time. Students will register for classes through Acadeum in RamPort.

Roundtable

Paul Swets

- Expressed concerns regarding Title V proposal to centralize Instructional Designers instead of keeping in individual Colleges. There was some discussion. D. Topliff said centralization will coordinate access and consolidate knowledge. Clarification of duties needs to be made between Instructional Designers and Instructional Technology Specialists. D. Topliff said the new office will report to Academic Affairs and will not be under IT.

John Wegner

- Informed members the move from opening registration at 7:00 am instead of midnight should not cause any problems for IT.
- Shared information on the new electronic degree platform. The old form was in RamPort and required about seven steps to get to it. The new form is web based and will go directly to Banner. Once completed the form will be sent by email to the College, student, and advisor. The web-based form will go live February 3. J. Wegner will send out an email with information on the new platform to Deans and department chairs soon.

Adjournment