

**ASU Faculty Senate Meeting Minutes**  
**3:00 p.m., August 26<sup>th</sup>, 2020**

**Cavness Science Building, Room 100, and Remote Access via Zoom (due to COVID-19)**

<b>Rozena McCabe</b> President KIN	X	<b>Flor Madero</b> Vice President COMM	X	<b>Christopher Shar</b> Secretary SWK	X	<b>Twyla Tasker</b> Parliamentarian C & I	X
<b>Lee Atkins</b> PT	X	<b>Anthony Bartl</b> PSCI/PHL	X	<b>Alfredo Becerra</b> NURS		<b>Robert Briwa</b> HIST	
<b>Michael Conklin</b> AEF		<b>Drew Curtis</b> PSY	X	<b>David Faught</b> ENG/LANG	X	<b>Carlos Flores</b> T ED	X
<b>Manuel Garcia</b> ENG	X	<b>Mark Hama</b> ENG/LANG	X	<b>Dinah Harriger</b> HSP		<b>John Kellermeier</b> AGRI	X
<b>Heather Lehto</b> PHYS/GEO	X	<b>Sarah Lynch</b> HIST	X	<b>Nick Negovetich</b> BIO	X	<b>Lopa Roychoudhuri</b> CS	X
<b>Rene Segoviano</b> M & M		<b>Andrew Siefker</b> MATH		<b>Tammy Stafford</b> NURS (CLIN)		<b>Devon Stewart</b> VPA	X
<b>William Taylor</b> SEC STUD	X	<b>Ralph Zehnder</b> CHEM	X	<b>TBA</b> HSP			

**Call to Order @ 3:00 p.m.**

**I. Invited Guests**

- A. General Hawkins, President – present
- B. Dr. Don Topliff, Provost and Vice President for Academic Affairs – present
- C. Dr. Javier Flores, Vice President for Student Affairs and Enrollment Management – present
- D. Dr. Bradley Petty, Executive Director of Student Affairs – present
- E. Mr. Kurtis Neal, Director of Human Resources – present
- F. Mr. Sam Spooner III, Director of Risk and Emergency Management – present
- G. Ms. Sandra Fuentes, Staff Senate President – present
- H. Mr. Brady Floyd, Student Senate Vice President – present (in lieu of Ms. Kristen Kilpatrick, Student Senate President)

**II. Announcements and Questions**

- A. Dr. McCabe welcomed all attendees and thanked the members of the executive committee for their efforts in providing a strong launch to the semester under the circumstances of change and uncertainty due to COVID-19 concerns.
- B. General Hawkins introduced himself to the Faculty Senate and provided a brief overview of the university’s strategies for the upcoming semester regarding the impact of COVID-19 on students, staff, and faculty members. No additional questions were posed by faculty senators or invited guests.
- C. Mr. Neal provided a thorough update on the current efforts to maintain a safe environment on campus for students, staff, and faculty members regarding COVID-19 safeguards, policies, and procedures. This included a discussion on the COVID-19 information resources, the wellness screening app, and contact tracing process. He addressed questions about specific ways faculty are impacted in their teaching, including the importance of maintaining current seating charts for each class for cases in which a student may test positive for COVID-19.

- D. Dr. Flores provided an update on student enrollment. He reported a consistent overall enrollment despite COVID-19 (fewer undergraduate students, but increased graduate and dual-credit students).
- E. Ms. Fuentes announced that the first staff senate meeting would be held online on September 21<sup>st</sup> at 3:00 p.m.

### **III. Minutes of Previous Meeting**

- A. Mark Hama moved to accept the minutes from the May 6<sup>th</sup>, 2020 meeting and his motion was seconded. There were no requests for amendment or correction.

### **IV. Standing Committee Reports**

- A. Academic Affairs (Dr. Mark Hama)
  - No report.
- B. Bylaws and Standing Rules (Dr. Andrew Siefker)
  - No report.
- C. University Affairs (Dr. Heather Lehto)
  - No report.
- D. Student Affairs (Dr. David Faught)
  - No report.
- E. External Affairs (Dr. Jay Brown)
  - No report.
- F. Committee on Committees (Dr. Flor Madero)
  - No report.

### **V. Unfinished Business**

- A. Faculty Responsibilities and Duties (OP 6.14)
  - Dr. Topliff confirmed the process for finalization and approval is nearing conclusion and OP 6.14 is anticipated to be posted in the immediate future.
- B. Faculty Select Committee
  - Andrew Wallace, professor of physics and geosciences, will be the chairperson for this committee.
- C. Task Force for Returning to Campus
  - Mr. Neal addressed this agenda item during the Announcements and Questions portion of the meeting.

### **VI. New Business**

- A. Charge to Standing Committees
  - Dr. McCabe reviewed suggested charges to each Faculty Senate committee that had been distributed prior to the meeting. Committee members were reminded to narrow their charges to manageable areas that may be accomplished in the current academic year. Other areas may be identified for longer-term focus as well.
- B. Election of Standing Committee Chairs
  - Temporary committee chairpersons were asked to contact committee members to hold elections for permanent chairperson positions. Senators were asked to decide how it would conduct its elections and to submit election results by the end of business on Friday, August 28<sup>th</sup>.

- The following individuals were elected by committee vote conducted via email after the meeting adjourned:
  - Mark Hama – Academic Affairs
  - David Faught – Student Affairs
  - Heather Lehto – University Affairs
  - Drew Curtis – External Affairs
  - Andrew Siefker – Bylaws

C. Roundtable

- Dr. Topliff reiterated his confidence in the efforts that have been made to safeguard the campus population and discussed the variety of campus and local officials who have helped to facilitate the return of students, staff, and faculty to campus. Finally, he noted his concern that “COVID fatigue” may occur. He reminded those in attendance to utilize the wellness screening app every day and to remind colleagues and students to continue using it in a routine, daily manner.
- Dr. Flores informed those in attendance that there are resources (including information, counseling services, and the emergency aid fund) available for students who have homes and family members in the anticipated path of the upcoming hurricane (Hurricane Laura). Additionally, Dr. Flores noted the importance of keeping students active during the COVID-19 restrictions in regard to safe and entertaining campus and local activities.

**VII. Adjournment**