

Academic Deans' Council
March 16, 2021
Provost's Conference Room – Zoom Meeting
Minutes

Present: S. Clouse, C. Jones, L. Mayrand, R. McCabe, M. Salisbury, P. Swets, A. Tiger, D. Topliff, J. Wegner.

Minutes:

1. Topic: Minutes from March 9, 2021.
Minutes approved.

Announcements

- D. Topliff informed members Shannon announced this morning that everyone over 40 years old may be vaccinated. He said a message will be sent out encouraging vaccination. D. Topliff said an employer is allowed to require vaccination but ASU will not do so at this time.

Old Business:

2. Topic: NSO (D. Topliff)
 - NSO will be planned for 75% capacity. D. Topliff said NSO registration is up but housing applications are down. J. Wegner said now that the room capacity numbers have been agreed upon, planning will be finalized. J. Wegner said there is a trend nationwide of students attending multiple new student orientations since they are not necessarily committed to a particular institution.
3. Topic: Graduation (D. Topliff)
 - D. Topliff informed members a message will go out today regarding graduation. There will be three feet between seats and masks will be required. He said this is the only way to accommodate the largest college on the floor. There is no room for faculty on the floor or in the stands. Each student will be issued four seat-specific tickets for guests.
 - D. Topliff said deans and department chairs should attend the graduation ceremony for their own college. He said one representative from the college will have two minutes to give a congratulations speech to the students.
 - Ceremonies will be held over two days, Friday and Saturday. Friday will have two ceremonies with time in between for sanitizing. Saturday will have three ceremonies. Students will walk the stage and return to their seat on the floor. There will be a virtual option.
4. Topic: Budget (D. Topliff)
 - D. Topliff said the budgets should be in order by now at the dean level.
5. Topic: Current Situation (D. Topliff)
 - D. Topliff informed members the President said wearing masks outside is encouraged but not mandatory. He said the mask policy has not changed. Any gatherings must have masks worn.

New Business:

6. Topic: Assessment (D. Topliff)
 - D. Topliff said the policy on new programs is in the process of revision. He said a stage of assessment will be added.

Roundtable

John Wegner

- Applications for stimulus money are being processed and the money will be issued.
- He said undeclared and exploratory student numbers are low. Student mentors are working NSO, contacting students now, and will stay in touch for two years.

Leslie Mayrand

- Said the pinning ceremonies will be held on Thursday before graduation and will be held in the CJ Davidson. The room capacity is unchanged for now.

Paul Swets

- Said the bookstore submissions for fall is having issues. The website is not working properly. He said the deadline is a month earlier than usual. D. Topliff said he will contact the bookstore.
- Said he received a request from his departments for diversity training.

Rosie McCabe

- Asked members to encourage faculty to make proposals for the use of stimulus money received by the University.

Adjournment