

Academic Deans' Council

March 9, 2021

Provost's Conference Room – Zoom Meeting

Minutes

Present: S. Clouse, C. Jones, J. Klingemann, R. McCabe, M. Salisbury, P. Swets, A. Tiger, D. Topliff, J. Wegner.

Minutes:

1. Topic: Minutes from February 23, 2021.
Minutes approved.

Old Business:

2. Topic: Schedule Build (D. Topliff)
 - Some classes do not have rooms assigned yet but Special Events is working this.
 - Discussion to build the fall and spring schedule at one time instead of one term at a time will be held at a future meeting.
3. Topic: NSO (J. Wegner)
 - NSO planning is to allow 75% capacity. J. Wegner said the plan sent out a couple weeks ago is what will be used. He said a computer lab will not be available but there will be a process in place to make updates as needed.
4. Topic: Registration Numbers (D. Topliff)
 - D. Topliff said as of Friday the number of registrations for NSO are up a little. However, housing applications are down significantly.
5. Topic: Graduation (D. Topliff)
 - D. Topliff informed members there will be a face-to-face ceremony. He said he needs an estimate from each college of the number of undergraduate students and the number of graduate students from Graduate Studies.
 - Attendees will be students and the platform party. Deans and department chairs may be part of the platform party.
 - Ceremonies will be held over two days, Friday and Saturday. Friday will have two ceremonies with time in between for sanitizing. Saturday will have three or four ceremonies. There will be a virtual option.
6. Topic: Budget (D. Topliff)
 - D. Topliff said the process to build the budget has now started. He said D. Pruitt sent emails out to everyone involved in the budget process.
7. Topic: Current Situation (D. Topliff)
 - D. Topliff said at outdoor events masks are optional but people will be encouraged to continue to wear masks and social distance. After graduation this will be reevaluated. Once 70% of faculty and staff are vaccinated the mask policy will be reevaluated for indoors.
 - D. Topliff informed members that as of this morning there are three students with active cases of COVID and no faculty or staff.
 - D. Topliff said both summer sessions and the fall semester will be planned for 75% classroom capacity.

New Business:

8. Topic: Faculty Development Documentation (C. Jones)

- This is a SACS issue that has come up. Standard 6.5 Professional Development should have an operating policy. Accountability needs help finding out about professional development that is being done. A way to collect data on faculty development activities needs to be established.
- Development has funds for faculty development and must report activities.
- Need to define what professional development is.

9. Topic: Face Covering Policy (D. Topliff)

- D. Topliff informed members we are not changing how we operate in the classroom. We are only a month and a half away from finishing the semester and there is no reason to change policy now. He said for outside spaces we will recommend wearing face coverings.
- D. Topliff said faculty manage classrooms and have the right to require face coverings in the classroom. He said if a student refuses to wear a mask in the classroom, the faculty member should submit a report to Student Conduct through the incident report system. D. Topliff said he will send an email to all faculty today regarding the policy.

Roundtable

John Wegner

- Asked members to talk to chairs and advisors to pay attention to probation status. There are ways to get off probation. He said to also look at hours for the year, need 30 hours. Students can take summer courses to gain hours.
- He said to re-recruit students now and remind them why they came to ASU to begin with.

Scarlet Clouse

- Said the College of Education Food for Thought series is continuing. An email will go out regarding the next meeting scheduled for March 10.
- Reminded members the stimulus money applications may be submitted through March 12. She asked about vaccine availability. D. Topliff said we are working with Shannon to offer vaccination on campus. Vaccinations will be open to students, faculty and staff.

Paul Swets

- Reminded members the Coordinating Board indicated every student not TSI complete must be in corequisite classes. He said that will increase t-section course enrollment.

Andy Tiger

- Informed members the Commercial Aviation degree webpage is almost done.
- The Small Business Development Center and the NVCOB sponsor the BizPitch student business competition. It's open to all ASU students who are enrolled in 6+ hours (3+ for graduate students). He sent an email to members with links to informational webpages.

Adjournment