**ASU Faculty Senate Meeting Minutes**

**3:00 p.m., Wednesday, March 31st, 2021**

**Cavness Science Building, Room 100, and Remote Access via WebEx (due to COVID-19)**

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| **Rozena McCabe**  President  KIN | X | **Flor Madero**  Vice President  COMM | X | **Christopher Shar**  Secretary  SWK | X | **Twyla Tasker**  Parliamentarian  C & I | X |
| **Lee Atkins**  PT | X | **Anthony Bartl**  PSCI/PHL | X | **Alfredo Becerra**  NURS |  | **Robert Briwa**  HIST | X |
| **Michael Conklin**  AEF | X | **Drew Curtis**  PSY | X | **David Faught**  ENG/LANG | X | **Carlos Flores**  T ED | X |
| **Manuel Garcia**  ENG | X | **Mark Hama**  ENG/LANG | X | **Dinah Harriger**  HSP |  | **John Kellermeier**  AGRI | X |
| **Heather Lehto**  PHYS/GEO | X | **Nick Negovetich**  BIO | X | **Lopa Roychoudhuri**  CS | X | **Rene Segoviano**  M & M |  |
| **Andrew Siefker**  MATH | X | **Tammy Stafford**  NURS (CLIN) | X | **Devon Stewart**  VPA | X | **William Taylor**  SEC STUD | X |
| **Ralph Zehnder**  CHEM | X |  |  |  |  |  |  |

**Call to Order @ 3:00 p.m.**

1. **Invited Guests**
   * General Hawkins, President – present
   * Dr. Don Topliff, Provost and Vice President for Academic Affairs – present
   * Dr. Javier Flores, Vice President for Student Affairs and Enrollment Management – absent
   * Ms. Sandra Fuentes, Staff Senate President – present
   * Ms. Kristen Kilpatrick, Student Senate President – absent
2. **Announcements and Questions**
   * President Hawkins updated the faculty on the current status COVID-19 protocols, including upcoming dates for vaccinations being offered to students, staff, and faculty.
   * Dr. Topliff announced five modified, in-person ceremonies for May graduation. Adaptations include social distancing for students and guests, limited numbers for invited guests, no faculty attendance, and sanitization between each service.
   * Ms. Fuentes reported on the recent work of the Staff Senate, including the upcoming announcement of nominations for staff excellence awards, the appointment of Ms. Angie Wright as the Staff Senate liaison, and the Staff Senate’s next meeting on April 19th.
3. **Minutes of Previous Meeting**
   * Dr. Curtis moved to accept the minutes from the February meeting and his motion was seconded. The minutes were approved.
4. **Standing Committee Reports**
   * Academic Affairs (Dr. Mark Hama)
     + The committee reported its continuing work on OP 06.03 and OP 06.20, stating its complete report on progress would be made during unfinished business.
   * Bylaws and Standing Rules (Dr. Andrew Siefker)
     + The committee reported its work on revisions to the Constitution and separation of the By-Laws. Completion of this work is projected to extend beyond this academic year.
   * University Affairs (Dr. Heather Lehto)
     + No report.
   * Student Affairs (Dr. David Faught)
     + The committee conveyed its continuing work to address examination of and recommendations for changes to policies related to academic integrity as currently outlined in the student handbook.
   * External Affairs (Dr. Drew Curtis)
     + The committee related its efforts to revise and streamline the Rogers Awards selection process.
   * Committee on Committees (Dr. Flor Madero)
     + The faculty survey will be live April 1st through April 15th. Once the data is collected, the committee will begin the process of assigning faculty to committees university wide.
5. **Unfinished Business**
   * Option for students to use preferred names on class lists
   * The Registrar’s Office is approaching completion on the technical and administrative processes related to providing students the ability to have preferred names appear on class rosters. A letter to faculty will be drafted by Faculty Senate President and the University’s Diversity Officer announcing the addition of the preferred name to class rosters.
   * OP 06.03 Tutoring for Payment
     + The Academic Affairs committee had no new information or additional comment prior to a Senate vote to approve the recommendations for changes to be made. The Senate unanimously voted to approve recommended changes.
   * OP 06.20 Non-native English-Speaking Faculty and Teaching Assistants
     + Dr. Hama reviewed the edits and revisions the committee recommends to better align the operating policy and the Texas Education Code. Additionally, Dr. Hama discussed the substitution of wording identifying English as a primary language and countries of origin with wording identifying a demonstrated proficiency in English. The Senate unanimously voted to approve recommended edits and revisions.
6. **New Business**
   * President’s Awards for Faculty Excellence
   * Dr. Lehto reported on the progress made on narrowing nominations for the President’s Awards for Faculty Excellence to a list of finalists for each category. Following identification of finalists by Faculty Senate vote, the list will be forwarded to the Executive Committee, which will vote on their recommendations proposed to the Provost and the President for their final decisions. An in-person ceremony is being planned for nominees and invited guests that will accommodate COVID-19 protocols on May 6th at 4:00 p.m. in the C. J. Davidson Conference Center.
   * Email announcements and reminders requesting nominations were distributed. Deadline for nominations to be returned is March 12th.
   * OP 06.23 Tenure and Promotion
   * Dr. McCabe discussed several suggested amendments and revisions to OP 06.23 Tenure and Promotion. One of these is a proposal for lessening the complexity and the timeline of the process by which changes to OP 06.23 are currently made. Another is the expansion of electronic teaching portfolios used by online faculty seeking tenure and promotion. Senators were asked to solicit feedback of their departments’ faculty members prior to April’s Faculty Senate Executive Committee meeting on April 21st.
   * Review of Senators’ Appointment Years
   * Dr. McCabe displayed the list of current Faculty Senators with the remaining term lengths for review and confirmation. Senators were reminded of the required process for each department to elect its Senators (found in Article 4, Section 3 of the Faculty Senate Constitution and By-Laws) no later than the 3rd week of April when seats for the upcoming academic year need to be filled. Nominations for the election of Faculty Senate Officers will be conducted at the April 28th meeting.
7. **Roundtable**
8. **Adjournment**