

## **Academic Deans' Council**

**May 18, 2021**

### **Provost's Conference Room – Zoom Meeting**

#### **Minutes**

**Present:** S. Clouse, J. Klingemann, L. Mayrand, N. Negovetich, R. McCabe, P. Swets, A. Tiger, D. Topliff.

#### **Minutes:**

1. Topic: Minutes from May 11, 2021.  
Minutes approved.

#### **Announcements**

- The Provost said graduation was a huge success and there has been nothing but positive feedback. The longest ceremony was an hour and a half with the other ceremonies at about 50 minutes. The members of the Board of Regents were really impressed with the sessions and how smoothly they were run.

#### **New Business:**

2. Topic: CDC Guidelines (D. Topliff)
  - D. Topliff informed members last Friday the CDC announced everyone fully vaccinated do not need to wear masks. He said at graduation most people did not wear masks and no one made an issue of it. D. Topliff said the President will send out an email to everyone on the issue.
  - D. Topliff said everyone coming to campus is still encouraged to complete the daily wellness app.
  - The Provost said summer class capacity is unchanged at this time but don't turn anyone away because a larger classroom will be found as necessary.
3. Topic: Deans and Department Chair Meetings (D. Topliff)
  - The Provost asked that anyone who has not scheduled a time for him to meet with them and their department chairs to please do so as soon as possible. He said 30 minutes should be expected but he will stay as long as needed to answer questions.
4. Topic: Clery Travel Requirements (D. Topliff)
  - D. Topliff said he sent members two PDF files by email regarding student travel. He opened the files to review. One file is from the ASU Police Department, the Clery Act Student Travel form. The second PDF is instructions for completing the form. The Clery Act is a legislative requirement and there are stiff fines if not in compliance.
  - The Clery Act Student Travel form is for all overnight student travel. The form must be completed in detail and submitted to the ASU police department. ASUPD will contact the police department in the area of travel for crime statistics there. The reports are kept on file at ASU.
  - The Clery Act Student Travel form will become a required part of Chrome River as of July 1. Travel reimbursement will not be able to be submitted until the required form is submitted.
  - D. Topliff asked members to share this information with department chairs and faculty.

## **Roundtable**

John Klingemann

- Informed members the Mayer Museum will be open to the public on Saturday at 10:00 am. The grand opening is 4:00 pm Friday for ASU campus personnel.

Rozie McCabe

- Asked about a binder for the Gary and Pat Rodgers Distinguished Faculty, Staff and Administrator Awards. D. Topliff said he received his yesterday so they are being distributed.
- Asked about the third round of stimulus funds. D. Topliff said \$9 million went directly to students and was able to be used for tuition. The other \$9 million may be used for reimbursement of any COVID expenses but no exact guidelines have been received from the U.S. Department of Education on what else the funds may be used for.

## **Adjournment**