



SB 1210 Exemption/Waiver Appeal Request

LAST NAME	FIRST NAME	CID#
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Effective for Fall 2014, the Texas Legislature passed Senate Bill 1210 which states that recipients of Texas state exemptions and/or waivers must meet Financial Aid's Satisfactory Academic Progress (SAP) requirement of a grade point average (GPA) of 2.0 for Undergraduates and 3.0 for Post-Baccalaureates and Graduates and be registered for Selective Service. Also, if you are in Excess Hours status, you may not be eligible for some exemptions. Students must follow the steps below in order to request an appeal to continue receiving their exemptions/waivers.

Students may use this form to request an evaluation of the suspension of waivers/exemptions. Students MUST return this form with all required supporting documentation to the Office of Student Accounts. Appeals will be reviewed and the student will be notified of the outcome via email after the decision is made.

STEP 1: Check the appropriate box(es) below that best describes the situation for which you are seeking an appeal

STEP 2: Attach documentation as outlined below and/or other documents you feel are relevant to your situation. You must provide a personal letter with your own detailed explanation of the event(s) with appropriate reference to specific dates and/or time periods. Your personal letter must also indicate what actions or steps you have taken or plan to take to prevent repetitive failure of meeting minimum GPA requirements.

- Medical Circumstance:** Extenuating medical circumstances of the student or immediate family member that hindered the student's ability to meet minimum GPA requirements while enrolled at ASU.
 - Supporting documentation such as: doctor or hospital bills, insurance benefit statements, letter from healthcare provider, etc.

- Personal Circumstance:** Extenuating personal circumstances may include personal crisis issues, family crisis situations or the death of a relative or close friend.
 - Supporting documentation such as: death/birth certificates, letter from other party who can attest to your statements, professional/pastoral counselor reference letter, medical professional reference letter, official or legal documents such as police reports, attorney statements, etc.

- Excessive Hours Requirement:** Students may have exceeded maximum eligibility of hours due to the number of transfer credit hours, changes in the requirements for specific degree programs, seeking dual degrees, or for other academic or personal situations.
 - Explanation of reason for requiring excess hours is required. This statement should also indicate the required number of hours remaining for completion of your degree.

STUDENT CERTIFICATION STATEMENT

- ✓ I understand the submission of this form does not constitute an approval of my appeal and that I must make payment arrangements by the tuition deadline should my waiver/exemption not be awarded by that date
- ✓ I understand if my appeal is:
 - ❖ Approved: I will be granted my waiver/exemption on a semester by semester status
 - ❖ Denied: I will not receive my waiver/exemption and will make alternative payment arrangements. I cannot appeal this denial for this semester. I understand that in order to regain my waiver/exemption eligibility I must meet minimum GPA requirements.
- ✓ I hereby certify that I have read the information listed above and that I understand there is no guarantee that this exemption and/or waiver appeal will be approved
- ✓ I hereby certify that all information contained in this appeal, including the personal letter and documentation, is true and complete to the best of my knowledge

Student's Signature: _____

Date: _____

Return this completed form with any required documentation to: Student Accounts, Angelo State University, ASU Station #11046 San Angelo, TX 76909, fax to (325) 942-2701 or save & attach as PDF & send to billing@angelo.edu

OFFICE USE ONLY

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 Date Ready for review: _____
 (All documentation received from student)

Decision Date: _____ Approved
 _____ Denied