

Academic Deans' Council

June 22, 2021 - Provost's Conference Room – Zoom Meeting

Minutes

Present: S. Couse, C. Jones, J. Klingemann, R. McCabe, M. Salisbury, P. Swets, A. Tiger, D. Topliff.

Minutes:

1. Topic: Minutes from June 8, 2021.
Minutes approved.

Announcements

- The Provost reminded members staff evaluations need to be done and are due by the end of the month.

Old Business:

2. Topic: NSO (J. Wegner)
 - J. Wegner said there are NSO sessions Thursday and Friday. He said there are 200 students registered for each session. J. Wegner asked members to ensure department chairs are available during NSO.
3. Topic: Market Adjustments (D. Topliff)
 - D. Topliff said he and the vice provost reviewed all submitted proposals. He said some changes were made. The revised proposals need to be approved by the President. D. Topliff said he will discuss the changes after final approval has been received. He said raises were kept at a 10% maximum. Any funds left over will go into the non-tenure-eligible pool to pay for adjuncts and overloads.
 - D. Topliff said department chairs will be responsible to create criteria for merit raises and will hold a discussion on this at a meeting this summer.

New Business:

4. Topic: Dean of the Freshman College (D. Topliff)
 - D. Topliff informed members M. Salisbury will be the interim dean of the Freshman College beginning August 1. He said the search committee has been formed with S. Clouse as chair. The position has been posted.
5. Topic: Workload Policy (D. Topliff)
 - D. Topliff said OP 06.02 needs to be revised. The Faculty Senate will review. Some sections are outdated and incorrect. There was a brief discussion regarding workloads for the Maymester term and the winter intersession. D. Topliff said the policy should be revised by the end of this year.

Adjournment