

**Academic Deans' Council**  
**August 31, 2021 - Provost's Conference Room – Zoom Meeting**  
**Minutes**

**Present:** S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets, A. Tiger, D. Topliff.

**Minutes:**

1. Topic: Minutes from August 24, 2021.  
Minutes approved.

**Old Business:**

2. Topic: Enrollment (D. Topliff)
  - D. Topliff shared the spreadsheet he received this morning. Overall SCHs are down 2.14%. Hazelwood and waivers need to be looked at to adjust enrollment numbers.
  - 20<sup>th</sup> class day projections are based on 2<sup>nd</sup> class day numbers.
  - Academic Affairs is continuing to work with Enrollment Management to develop a strategic plan for next year. Also need to find ways to increase transfer students and completion students.
3. Topic: COVID Information (D. Topliff)
  - D. Topliff said more information will be sent out tomorrow or Thursday. ASU has 60 isolation rooms available between Vanderventer Apartments and Concho Pearl Hotel. Fairfield and Staybridge hotels have agreed to have rooms available for 10-day quarantine needs.
  - D. Topliff said faculty should continue to encourage vaccinations and the wearing of masks but should not spend a large amount of class time to do so. D. Topliff will check if there are funds available to purchase faculty N95 masks and if this is an allowable expense. He will also check on the availability of disposable masks to have on hand in classrooms.
4. Topic: Budget (D. Topliff)
  - D. Topliff said the FY22 budget is posted on the website.

**New Business:**

5. Topic: Leadership Training (D. Topliff)
  - D. Topliff discussed the book club meeting from yesterday in the context of leadership training. There was general discussion of the leadership training plan.

**Roundtable**

Paul Swets

- Said a research grant was awarded for undergraduate students to engage in astrophysics.
- The Planetarium held its first show of the season last Thursday and had a long line of people attending.

Don Topliff

- Said he postponed bringing the Associate Dean proposal forward to the President because of concentration on dealing with COVID issues. He will bring the Associate Dean proposal to the President as soon as appropriate.

**Adjournment**