

**Academic Deans' Council**  
**September 14, 2021 - Provost's Conference Room – Zoom Meeting**  
**Minutes**

**Present:** S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets, A. Tiger, D. Topliff.  
*Guests:* J. Akin, R. Hawkins, J. Flores, J. Munoz, A. Wright.

**Minutes:**

1. Topic: Minutes from September 7, 2021.  
Tabled to next meeting.

**Old Business:**

2. Topic: President Hawkins (R. Hawkins)
  - COVID active cases: 38 students and 4 faculty/staff. All active cases are in quarantine off-campus. It is expected we will see a drop in the number of cases. The President and vice presidents have joined this meeting to review the situation. Messaging will probably go out Thursday to announce any changes in protocols.
  - The President asked each member for thoughts and input. There was some discussion.
    - Students want to meet face-to-face. This is what they expected and paid for. Students are showing up to class rather than joining on-line when given the option (exp.  $\frac{3}{4}$  of students enrolled in class show up for face-to-face).
    - Faculty will support whatever decisions are made. There are a few faculty who want to stay hybrid or go totally on-line. It was suggested to allow faculty to do what works for them. It was suggested to continue the hybrid format for a couple more weeks.
    - ASU has plenty of spaces available for quarantine and contact tracing is active and effective. Numbers on campus are going down.
  - The President said messaging campaigns will continue and sent out especially before this weekend because of several events. Daily wellness reporting will continue and should be done even if not coming onto campus. Masks and social distancing continue to be encouraged. The number of people reporting vaccination is increasing. The on-campus vaccination clinics have been very successful.
  - The President said since all agree, a message will go out tomorrow announcing the campus will return to a face-to-face format beginning Monday the 20<sup>th</sup>.
  - The suggestion was made to end the fall semester at Thanksgiving break as was done last year since there is only one week of class instruction before finals week before winter break. The Provost said this suggestion will be discussed at Deans' Council.

*Guests exited the meeting.*

**Deans' Council Business:**

3. Topic: General Information (D. Topliff)
  - D. Topliff said the 20<sup>th</sup> class day is coming up quickly. He said instructional enhancement funds will be calculated and distributed to the Colleges soon thereafter.
  - D. Topliff said the suggestion to send students home at Thanksgiving will be considered. In past years there have been about 150 students who can't go anywhere else but will need to stay on campus. He said he will wait 2-3 weeks before a decision will be made.
  - D. Topliff said if a student tests positive or is in quarantine, it is the responsibility of the contact tracers to identify close contacts and advise them what to do next, not faculty.

- D. Topliff said there will be a winter mini-session. Another day has been added to the schedule for a total of 21 days. A message will go out to faculty with details and more information.

### **Roundtable**

Paul Swets

- Said faculty need to know soon if semester ends at Thanksgiving to have time to adjust teaching plans appropriately.

Scarlet Clouse

- Said students have indicated family want them vaccinated before coming home for the holidays. Suggested looking into the possibility of increasing the number of campus vaccination clinics.

Micheal Salisbury

- Said Early Alert information will be pushed out as soon as possible.
- Advising campaign will begin soon. Navigate training has been scheduled for new faculty.

Leslie Mayrand

- Asked about winter graduation ceremonies. D. Topliff said the planning committee will be meeting soon. He said to expect the same format as was done for the spring ceremonies.

Andrew Tiger

- Said the official degree form is cumbersome and asked if it could be changed. M. Salisbury said a committee is already working on revising the form.

### **Adjournment**