

Academic Deans' Council

September 28, 2021 - Provost's Conference Room – Zoom Meeting

Minutes

Present: S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets, A. Tiger, D. Topliff.

Minutes:

1. Topic: Minutes from September 21, 2021.
Minutes approved.

Announcements

- J. Akin: informed members a reorganization of the Enrollment Management division will be announced next week. The search for a Director of Admissions has been completed.
- J. Akin: A strategic enrollment management plan for the campus is being developed and the deans will be included in the planning.
- J. Akin: Invited members to attend the event honoring Mickey Long on Friday, October 1.
- C. Jones: informed members he researched the triple major issue and it is okay with SACS and the Coordinating Board. He said Banner will allow more than two majors. The Registrar just has to flip a switch in Banner. P. Swets said he will reach out to the current student requesting a triple major.

Old Business:

2. Topic: COVID Information (D. Topliff)
 - COVID active cases: 12 student and zero faculty/staff cases. The events two weekends ago did not have any impact on the number of cases.
 - Messaging campaigns will continue to go out to students and faculty/staff. Daily wellness reporting will continue and should be done even if not coming onto campus. Masks and social distancing continue to be encouraged.
 - Through OSHA President Biden has dictated any employer with over 100 employees must have every employee vaccinated or the employee must be tested every week. This applies to Federal contractors even if employers have fewer than 100 people. The Texas Governor says there will be no vaccine mandates in Texas. ASU has a contract with Goodfellow AFB for dorm rooms and there is a contract lease agreement for the Management, Instruction and Research (MIR) Center with the U.S. Army Corps of Engineers and may be subject to the Federal mandate. System legal is looking into this matter and reaching out to the Attorney General.
3. Topic: Schedule Build (D. Topliff)
 - D. Topliff said the build has been completed.
 - D. Topliff informed members the winter mini-session webpage will be updated and go live today.
4. Topic: Budget (D. Topliff)
 - D. Topliff said he is working on calculations for the disbursement of IE funds. He is waiting on semester credit hours for each College. He will share the spreadsheet when calculations are completed and the transfer of funds will be made next week.
 - M. Salisbury said the Graduate Tuition Surcharge funds will be disbursed next week.

New Business:

5. Topic: Acadeum Position (C. Jones)

- C. Jones said Acadeum is funding for one year a position for a Director of Student Academic Progress. This position will report directly to the Vice Provost. The position is not funded beyond one year, it is unknown at this time if the position will continue. M. Word has been hired into this position and will begin October 1. The duties of this position will focus only on Home Institution Course Sharing job responsibilities and student success. This position will not have any responsibilities relating to Teaching Institution Course Sharing.
- C. Jones asked that departments reach out to him with any seats available for the winter mini-session and spring semester and he will make sure they are entered into the Acadeum Portal. Graduate and undergraduate courses may be posted. Acadeum students will be assigned an attribute in Banner to identify them as Acadeum students.

6. Topic: HSI STEM Grant (D. Topliff)

- D. Topliff said ASU was notified last week that a 5-year grant for \$4.8 million has been received. This grant will provide significant resources for the Freshman College and the College of Science and Engineering. The grant starts with the Federal fiscal year on October 1. J. Gooch has been designated the project director.

Roundtable

N. Negovetich

- Informed members the review and revision of Operating Policy 06.23 is at the department chair stage. Feedback is being collected and will be brought to the Council.

S. Clouse

- Informed members the Freshman College Dean search is moving along and may have candidates narrowed down by next week. On campus interviews will be held. The members agreed to dedicate a regular Deans' Council meeting to visiting with the candidates as necessary and will use the conference room in the Health and Human Services building to allow appropriate social distancing.

A. Tiger

- Informed members AACSB accreditation site visit begins Sunday. Some meetings will be held virtually. The exit meeting will be face-to-face.

P. Swets

- ABET accreditation meetings are coming up and will be virtual.
- Noted the University Organizational chart needs to be updated on the web.

J. Klingemann

- Asked for any update on graduation. D. Topliff said the committee is meeting this week and information will be sent out as soon as decisions are made. He is meeting with J. Alvis to discuss the band performing at the ceremonies. Also checking with AFROTC to supply the color guard.

M. Salisbury

- Advising campaign has begun. Please direct students to make appointments for advising.

Adjournment