

Academic Deans' Council
October 5, 2021 - Provost's Conference Room – Zoom Meeting
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury,
P. Swets, D. Topliff.
Guest: R. Hawkins

Minutes:

1. Topic: Minutes from September 28, 2021.
Minutes approved.

Old Business:

2. Topic: President Hawkins (R. Hawkins)
 - Wished everyone a happy World Teachers Day.
 - There were several events last week: Mickey and Renee Long celebration, Athletic Hall of Honor Induction, and a Ram Jam and football game. At the Hall of Honor event many of the inductees attributed their success to all their academic professors. At the Ram Jam a young woman from Garden City who wants to major in mathematics was very excited after her tour of ASU and is very much looking forward to attending here.
 - The ABET site visit exit interview is today.
 - S. Clouse, D. Topliff, and the president are meeting with the city and county this week to discuss the cybersecurity program.
 - The change to a NCAA Division 1 (D1) institution has been proposed. The president has asked some alumni to look at what is needed for this change. The president would like a couple of deans to participate in this endeavor. The change is not just about athletics but also includes academics.
 - Was in the Rassman Building recently and noticed the information screens. Some information showing on the screen was months out of date. There are 26 people overseeing the 59 screens on campus that are used by 27 divisions. The president said he would like to consolidate the information screens campus wide.
 - COVID messaging will continue to go out to students and faculty/staff.
 - Campus security messaging will go out to students.
 - The annual Ram Remembrance ceremony will be held next week, Tuesday, October 12. The ceremony honors students, faculty, staff and alumni who have passed away in the previous academic year (Sept. 1, 2020 – Aug. 31, 2021). This year, we have approximately 150 names on our list. The president invited everyone to attend if they are able.
3. Topic: COVID Information (D. Topliff)
 - COVID active cases: 4 student and zero faculty/staff cases. The numbers are continuing to go down.
 - Messaging campaigns will continue to go out to students and faculty/staff. Daily wellness reporting will continue and should be done even if not coming onto campus.
 - The president mentioned that as he was walking down the Mall he didn't see anyone wearing a mask. Masks and social distancing continue to be encouraged and more messages will be sent out.
 - Voluntary vaccination reporting shows 37% of students, 70% of faculty, and 55% of staff are fully vaccinated.

4. Topic: IE Distribution (D. Topliff)
 - D. Topliff informed members he is still working on the calculations for disbursement of funds. There is some trouble separating out the graduate SCH but that should be fixed now. He will send the spreadsheet to members once completed and the transfer of funds will be made.
5. Topic: HSI STEM Grant (D. Topliff)
 - D. Topliff said the grant starts with the Federal fiscal year on October 1. J. Gooch has been designated the project director and several groups have been brought together to work on the grant.
6. Topic: Budget (D. Topliff)
 - D. Topliff said A. Wright gave him a synopsis of the budget. Projected revenue for fall enrollment was missed by 3%.
 - D. Topliff said the number of overload requests he has received is very high. He said we must meet course needs but we should not offer special topics courses and then pay overloads as well. D. Topliff said courses in the Catalog should be reviewed and those not needed or haven't been taught in years should be removed.
 - D. Topliff said the budget for adjuncts and overloads has been exceeded by over \$375,000.
 - There is a significant number of faculty retiring during and after this academic year. The positions left vacant will be closely looked at to see if it is necessary before the position will be filled.
 - Enrollment Management has a strategic plan to increase the number of transfer students and first-time freshmen.

New Business:

7. Topic: Dean of Freshman College Update (S. Clouse)
 - S. Clouse said three candidates will be interviewed on campus, October 19, 22, and 26. The Tuesday candidates will meet with the deans at the regularly scheduled Deans' Council meeting. A special Deans' meeting will be scheduled on the Friday morning to meet with the candidate. These meetings are face-to-face and will be held in the Health and Human Services Building because the conference room is larger and will accommodate social distancing. CVs and an itinerary for each candidate will be distributed to members.

Roundtable

P. Swets

- ABET accreditation virtual site visit ends today. He received a preliminary report from the chair of the committee indicating there are no issues to address.
- Community College partners have been identified and asked what is next. The provost said the faculty need to reach out and establish a relationship. MOUs and scholarships will be discussed once a relationship has been made.

Adjournment