

Academic Deans' Council
November 9, 2021 - HHS Conference Room
Minutes

Present: C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets,
D. Topliff.

Minutes:

1. Topic: Minutes from November 2, 2021.
Minutes approved.

Announcements

- D. Topliff reminded members Thursday is Veterans Day. There is a luncheon scheduled. Dr. Robert LeGrand, Retired Major, U.S. Air Force, will be recognized as the 2021 R.A.M. Veteran of the Year. The flag ceremony begins at 5:00 pm and the candlelight vigil will begin at 6:00 pm.

Old Business:

2. Topic: COVID Information (D. Topliff)
 - COVID active cases: 7 student, one faculty/staff case, and one test pending results.
3. Topic: Deans and Department Chairs/Heads Meeting (D. Topliff)
 - D. Topliff said the meeting scheduled for this Thursday will be held virtually instead of face-to-face. He will send out the Zoom meeting invitation.
4. Topic: Marketable Skills for Graduate Programs (D. Topliff)
 - D. Topliff said there are only two graduate programs with links to marketable skills. The Coordinating Board rules do not specify graduate or undergraduate programs as needing marketable skills to be posted, only that marketable skills must be posted. The existing links for the undergraduate programs may be used for the graduate programs as well. The Provost will work with IT to get this done.
5. Topic: Enrollment (D. Topliff)
 - D. Topliff said the CFO reported 70% of enrollment projections for fall, spring, and summer have been met so far. Historically there has been an increase in graduate enrollment in November and December.
 - M. Salisbury reported the retention campaigns have begun. 12% of students listed on the not reenrolled list were enrolled in the first two days of the campaign. 35-40 stop-out students were enrolled and 30 more are pending enrollment. D. Topliff asked members to have faculty contact the Juniors and Seniors who have not yet reenrolled.
6. Topic: Graduation (D. Topliff)
 - D. Topliff said he, C. Jones, and M. Salisbury will attend all three graduation ceremonies. He asked members to let him know which ceremonies they will be attending so the appropriate seating is arranged on the platform.
7. Topic: Dean of the Freshman College Update (D. Topliff)
 - D. Topliff said the search committee forwarded the finalist's name and he has approved. He sent the other vice presidents an email with the recommendation. The candidate will receive the official job offer soon and a public announcement will be made.

9. Topic: Budget (D. Topliff)

- D. Topliff said as was mentioned earlier ASU has met 70% of the fall/spring/summer semester credit hour projections.
- The President is making a change in how budgets are handled. Beginning next year Budget Hearings will be held. A budget presentation will be made to a budget panel. More information will be sent out when the process is finalized.

New Business:

10. Topic: Vice President for Student Affairs Search (D. Topliff)

- D. Topliff informed members he has contacted people to serve on the search committee and all have confirmed they will. The committee has eight members composed of a representative from each division on campus. The committee will meet next week and the job posting should go out by the end of the week. It is expected the earliest the new vice president will start is June or July.

Roundtable

John Klingemann

- At last Saturday's football game, the Ram Band had 243 high schoolers join them for the half-time show. A lot of positive feedback was received. The show was well liked. D. Topliff said he spoke with one high schooler who originally was not going to attend ASU but changed their mind because of the great treatment they received by ASU students, faculty, and staff over the weekend activities with the Ram Band.
- The Biology department is working with the Mayer Museum on the upcoming animals and map exhibit. The exhibit opens November 29 to a select group and opens to the public the next day.

Nicolas Negovetich

- The Faculty Senate meeting is tomorrow, Wednesday, November 10, at 3:00 pm in RASS 104.

Micheal Salisbury

- Up & Coming Scholars are setting up a booth tomorrow to reconnect with students.
- There will be another advising push to students who have not reenrolled.
- Dual Credit is also making plans to reconnect with students.
- D. Topliff said the first meeting of the strategic enrollment management committee was held. He said to expect strategic initiatives to be announced and a plan to coordinate retention/recruitment efforts across all divisions on campus.

Clifton Jones

- Said M. Word has been in her new position a little over a month and is taking a lot of initiative and will be collaborating closely with the new dean of the Freshman College and Ellucian. Since M. Word's position's duties are restricted by the terms with Ellucian, J. Kramer will be assisting C. Jones on the teaching side of Acadeum.
- The Library wants to repurpose the old coffee bar area and turn it into a satellite location for the Ram Pantry. This proposal has been approved.
- The Faculty Learning Commons (FLC) will begin culturally responsible pedagogy training as part of the CREEME grant. However, a funding source for this training has not been determined.

Adjournment