

Academic Deans' Council
February 1, 2022 - HHS Conference Room
Minutes

Present: S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets, A. Tiger, D. Topliff.

Minutes:

1. Topic: Minutes from January 25, 2022.
Minutes approved.

Announcements

- D. Topliff introduced M. Jennings. He has been hired as a consultant for Cybersecurity. Meetings have been scheduled for this afternoon with some deans and department chairs.
- D. Topliff informed members Fostering Ram Success programs are holding a couple of fundraising events: March 4 will be a banquet fundraiser. Sponsorship tables or individual seats are available for purchase and March 5 is a baseball game tailgate party fundraiser. The purchase of a brisket plate includes a ticket to the game.

Old Business:

2. Topic: COVID Information (D. Topliff)
 - COVID active cases: 20 students, 8 faculty/staff. Numbers are continuing to go down.
3. Topic: SACSCOC (D. Topliff)
 - D. Topliff asked members for feedback on the working group meeting last Friday. There was a brief discussion. There are issues to address and we are aware of most of them. Enrollment Management has put together online student orientation. Members are to review what student orientation is already in place or create a program as needed. Everything must be documented.
 - Reaffirmation report will be submitted in August. The on-site review will be held in February or March 2023.
 - Graduate and Undergraduate Program Learning Outcomes will be an agenda item at the next council meeting. Learning outcomes drive how to structure the programs. D. Topliff asked members to be prepared to discuss this issue.
4. Topic: Ongoing Searches (D. Topliff)
 - D. Topliff informed members 12 individuals have been identified by the committee for the Vice President for Student Affairs position first round of interviews. The first round of interviews will be virtual and held within the next two weeks. Campus interviews are expected to be held about mid-March for 3-4 candidate finalists. D. Topliff said he sent out emails to the 25 applicants not chosen for interviews.
 - The search committee for the Dean of the College of Graduate Studies and Research has held nine virtual interviews. There were 26 applicants for the position.

New Business:

5. Topic: Weather Accommodations (D. Topliff)
 - Snow and ice are forecast for the area beginning Wednesday night. If San Angelo ISD cancels or delays school, ASU will cancel or delay on-campus classes as well. Online courses will continue as usual and not be affected.

7. Topic: OP 06.23 Tenure and Promotion Standards and Procedures (D. Topliff)
 - D. Topliff informed members he sent this operating policy back to the Faculty Senate. A brief discussion of the operating policy was held. The revision is more about streamlining the process.
 - IT is working on the process to move to an online submission for faculty evaluations. The College of Education ran a pilot program to submit electronic evaluations using Google Drive. Security and chain of custody are top priorities.
 - D. Topliff said once OP 06.23 is done the revision of OP 06.28 Annual Performance Evaluation for Tenured and Tenure Eligible Faculty will begin.
8. Topic: PolicyStat (D. Topliff)
 - The new operating policy software, PolicyStat, went live yesterday. PolicyStat will streamline the process quite a bit. There are a lot of policies to update here at the beginning. C. Parks is the person to contact for help with policies at this time.
9. Topic: TALA Nominations (D. Topliff)
 - D. Topliff informed members ASU has been guaranteed two spots in the Texas Academic Leadership Academy (TALA) this year. With the support of the Texas Council of Chief Academic Officers (TCCAO) and Sam Houston State University, TALA Fellows are guided by senior academic leaders and mentors. D. Topliff asked members to send nominations for faculty members to attend to himself or the Vice Provost. No more than one name from any department. The cost to attend TALA is \$1,500 per person plus travel expenses.

Roundtable

Leslie Mayrand

- The Social Work program accreditation visit begins Wednesday this week.

Micheal Salisbury

- There are a few GS 1181 course spaces still available. Adjuncts cannot teach GS 1181 courses. Faculty accepted to teach GS 1181 courses have been notified.
- A team has been put together to start working on ASU becoming a teaching institution with Acadeum beginning the first summer session. A. Heron is heading the team.
- Preparing to pre-build schedules for students attending NSO. Core courses will be uniformly spread across all courses.
- The Library will host a bank of advisors for late hours after New Student Orientation to adjust student schedules as needed.
- Graduate programs are going back to face-to-face recruitment. If help is needed, please let Advisors know.

John Klingemann

- The Mayer Museum new exhibit on Transportation in West Texas is open. The upcoming exhibit in April will be ceramic artist James Watkins.

Adjournment